

REGULAR COUNCIL MEETING
Tuesday, May 6, 2025 6:00pm
Zoom Meeting ID: 889 8252 5535 Passcode: 675736
One tap mobile 929-205-6099

Page	Agenda Item
	1. Call to Order – 6:00PM
	2. Adjustments to the Agenda
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	4. Consent Agenda
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	B. Clerk’s Office Licenses & Permits
10	C. Volunteer appointments (Planning Commission, Cemeteries)
	D. Approve Civic Center Improvement fund use policy
14	E. Approve Wobby Park purchase option extension
15	F. Approve informal recreational use of City facilities by the Manager
16	G. Resolution #2025-05 Amend Resolution 2024-19 regarding an expenditure of SLFRF (ARPA) funds for the purpose of municipal workforce retention to pay for payroll expenses for a designated period
17	H. Resolution #2025-06 Authorize allocation to the special projects fund
18	I. Special Community Development Warrant: Transfer ACCD grant funds to Downstreet Housing & Community Development for Granite City Apartments single complete draw
	J. Authorize the Manager to execute contract(s)
	4-a. Approve City Warrants
21	i. Approve week of 5/7/25
	ii. Ratify week of 4/30/25
31	4-b. Authorize promissory note for interfund borrowing related to the acquisition of a new public works garage and approve resolution #2025-07
	5. City Clerk & Treasurer Report
	6. Liquor/Cannabis Control Boards
	7. City Manager’s Report
	8. New Business
33	A. FY24 audit presentation
48	B. Civic Center operations update
51	C. Warming shelter update
59	D. Flood Resiliency Plan update
68	E. 2 nd hearing warned 7:00PM: 2025 Charter changes
69	F. Create subcommittee to identify VCRD leadership summit nominee
	9. Upcoming Business
	10. Round Table
	11. Executive Session – as needed
	12. Adjournment

Ground Rules for Interaction with each other, staff, and the general public

- Rules may be reviewed periodically
- Practice mutual respect
 - Assume good intent and explain impact
 - Ask clarifying questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify all choices
 - Consequences – Project outcomes
 - Tell your story – Prepare your defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, ordinance, policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor time limits
 - Be attentive, not repetitive
- Be open-minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting, email, or videogames during the meeting



City of Barre, Vermont

6 N. Main St., Suite 2
Barre, VT 05641
www.barrecity.org

R. Nicolas Storellicastro
City Manager
(802) 476-0240
citymanager@barrecity.org

MEMO

TO: City Council
FROM: The Manager
DATE: 5/2/25
SUBJECT: Packet Memo re: 5/6/2025 Council Meeting Agenda Items

Councilors:

The following notes apply to packet support materials for the Subject Council Meeting Agenda.

Adjustments to the Agenda

- Defer Item #4-D until May 20, 2025 at the request of the Buildings & Facilities Committee.

4(C) Volunteer appointments (DRB, PAC, TPW)

David Sichel (Planning Commission) and Norena Zanleoni (Cemeteries Committee) have applied for re-appointment to their respective committees and have been endorsed by their committee chairs. There are no other applicants for their seats. I recommend that David be reappointed to a 3-year term, and that Norena be reappointed to 2-year terms.

4(E) Approve Wobby Park purchase option extension

As part of our efforts to redevelop the North End, the City has been partnering with Downstreet Housing & Community Development to build 4-5 homes on Wobby Park. To facilitate planning on the project, the City and Downstreet executed a purchase option which expires in July 2025. In order to facilitate Downstreet's efforts to demonstrate site control, we have negotiated a one-year extension of the option through July 2026.

4(F) Approve informal recreational use of City facilities by the Manager

As part of my recently executed contract extension, the Council and I jointly agreed that I would be permitted informal use of City recreational facilities. The letter in the packet codifies this agreement.

4(G) – 4(H) Resolution #2025-05 and Resolution 2025-06 Regarding ARPA funds and the Special Projects Fund

These resolutions correct a clerical mistake that occurred when the City Council previously obligated ARPA funds for the purpose of municipal workforce retention. These resolutions amend the actions taken under Resolution 2024-19 and make a corresponding allocation to the Special Projects Fund.

4(J) Authorize the Manager to execute contract(s)

There are no contracts for approval.

4-B Authorize promissory note for interfund borrowing related to the acquisition of a new public works garage and approve Resolution #2025-07

The City has executed a purchase and sales agreement to acquire 277 Morrison Road for use as a public works garage. The \$3 million purchase price will be financed in part by a loan from the water enterprise fund. Consistent with requirements for the use of the fund, the proposed 15-year promissory note contains the terms of repayment of the loan.

8(A) FY24 audit presentation

Rick Brigham will be present to brief Council on the FY24 audit. The executive summary of the audit is included in the packet, and the full audit can be [located on our website](#).

8(D) Flood Resiliency Plan update

Councilor Gustin will provide a comprehensive overview of tasks that have been completed under the current Flood Resiliency Plan since its adoption by the Council.

8(E) 2nd Hearing Warned 7:00PM: 2025 Charter changes

The packet includes the language contained in the ballot for the three charter changes under consideration. Please note that this hearing provides Councilors and members of the public the opportunity to opine on the changes. No amendments can be made to the language of the proposed changes.

8(F) Create subcommittee to identify VCRD leadership summit nominee

The Vermont Council on Rural Development (VCRD) contacted Mayor Lauzon, Clerk/Treasurer Metivier, and me to invite the City to nominate a local leader to participate in VCRD's 6th Vermont Community Leadership Summit at no charge. The Summit will be held on August 11th, at Vermont State University in Randolph. I had the pleasure to attend this conference my first year as Manager and found it valuable. For this agenda item, I recommend that a subcommittee of Councilors solicit local leaders who may be good candidates to attend this Summit and make a recommendation for consideration of the full Council on May 20.

Regular Meeting of the Barre City Council (Draft)
Held April 22nd, 2025 at 6pm
Council Chambers-Barre City Hall

The warned Regular Meeting of the Barre City Council was called to order in person and via video platform by Mayor Thomas Lauzon at 6:00 PM in the Council Chambers at City Hall, Barre, Vermont. In attendance were: From Ward I, Councilor Sonya Spaulding; from Ward II, Councilor Amanda Gustin and Councilor Jeff Bergeron; and from Ward III, Councilor Samn Stockwell. City staff members present were City Manager Nicolas Storellicastro, and Clerk/Treasurer Cheryl Metivier.

Absent: Councilor Emel Cambel, Councilor Michael Deering

Adjustments to the Agenda

- Remove Item #3-A regarding National EMS Week. National EMS week is in May, not April, so we will consider this item at a forthcoming meeting.
- The Mayor requested to move item 8-H regarding my contract to the top of the New Business agenda.
- Remove Item #4-E as there are no contracts for approval at this meeting.

Visitors & Communications –

Susan Kelley spoke against the removal of the Berlin St. bridge, sighting the necessity for emergency vehicles, school buses, business traffic, often used as a bypass to the south end of Barre. Plans of petitioning the action.

Bern Rose praised the Rain Garden activities held at the Aldrich Library over the last few Saturdays. Councilor Amanda Gustin did much of the leg work to bring these workshops to fruition. The attendance was abundant, the activities were fun and very informative.

4. Consent Agenda

- Approval of Minutes
 - i. Meetings of 4/8/2025 (include approved Annual Meeting Warning)
- B. Clerk's Office Licenses & Permits
- C. Volunteer appointments (DRB, PAC, TPW)
Liz Turner (DRB), Abby Blum (PAC), and Art Bombardier (TPW) have applied for re-appointment to their respective committees and have been endorsed by their committee chairs. There are no other applicants for their seats. I recommend that Liz be reappointed to a 4-year term representing an At-Large seat, and that Abby and Art be reappointment to 2-year terms.
- D. Approve allocation from Semprebbon Trust for playground maintenance
- E. Approve FY26 fee schedule

Motion to approve consent agenda moved by Councilor Bergeron, seconded by Councilor Gustin - approved.

4-a. Approve City Warrants

- i. Approve week of 04/23/25
- ii. Ratify week of 04/16/25

To be approved at the next Barre City Council Meeting

Motion to approved City Warrants moved by Councilor Stockwell, seconded by Councilor Bergeron - Approved (Councilor Spaulding abstaining)

5. City Clerk & Treasurer Report

*Absentee ballots are now available. You may request a ballot by calling the Clerks office, creating an account at mvp.vermont.gov, and request one or cast your vote in the Clerks office between 730am and 430pm, Monday-Fridays (except legal holidays)

*Looking forward, Saturday, May 3rd is Green-Up Day. The Clerk's office has a sign-up sheet for areas you intend to cover, and green bags for the collected items during the Event.

6. Liquor/Cannabis Control Boards –

DOLLAR GENERAL	S. MAIN ST	2 ND CLASS-TOBACCO-TOBACCO SUB
DOLLAR GENERAL	N. MAIN ST.	2 ND CLASS-TOBACCO-TOBACCO SUB
The Meltdown	83 Washington St	1 st Class Liquor License/Outside Consumption Permit
VT Strong Cannabis	S. Main St	Tobacco/Tobacco Substitute
Spencer's/Christine Duggan	125 N. Main St.	2 nd Class/Tobacco/Tobacco Substitute
Beverage Baron	411 N. Main St.	2 ND CLASS-TOBACCO-TOBACCO SUB

Motion to approve presented Liquor License renewals moved by Councilor Gustin, seconded by Councilor Bergeron, approved.

7. City Manager's Report

*FOP contract was signed by the Mayor.

*Removal of the trestle bridge is in the beginning stages.

*Bulky waste pick-up will be May 10th – 9am-3pm, free to Barre City residents (proof of residency required; driver's license, voter registration card, utility bill etc.)

*Barre Town stump dump is open for use. Hours are Sat 8am-12pm, Tues. 10am-2pm

8. New Business

A. Approve Manager's contract

A (5) year contract was counter offered and accepted by the Manager.

Motion to approve the Managers contracts was moved by Councilor Gustin, seconded by Councilor Spaulding – approved.

B. Police Department statistical Update

Across the board, complaints related to quality of life issues were on the rise in 2024 compared to the prior three years (2021-2023). The call volumes tend to increase as the weather improves, and although the Q1 data is low, expectations are the numbers will increase. The data shows repeat offenders were the root cause of 367 BCPD contacts.

C. Approve public video camera systems policy – Chief Vail, IT Specialist Kris Kirby

A policy for the use of a public video camera system was presented, covering topics of scope of use, operational

To be approved at the next Barre City Council Meeting

guidelines, the retention of information or date and the release of data. While the controversy was abundant, so was the support. Between both opinions, breach of information, the actual effectiveness in deterring crime, the security of safety cameras would offer, privacy violations, signage, evidentiary purpose, pre-arrival intelligence for officers, and whether the funds should be used elsewhere were, at times, heated discussions. Ultimately, with additional disclaimers regarding retention in Cloud storage will be inserted.

Motion to approve the public video camera systems policy was moved by Councilor Gustin, seconded by Councilor Spaulding – approved

D. Authorize purchase of security cameras

The Verkada security camera systems responds to the key needs/priorities of the City and PD.. The system is in current use with many school systems and area municipalities. Citywide deployment of Verkada Cameras across City Hall and Public Safety Building and four high-traffic locations across the City will provide information before, during and after any event, disaster or incident occurring within the areas monitored.

Motion to authorize purchase of security cameras was moved by Councilor Gustin, seconded by Councilor Bergeron; approved

Yays – Councilor Stockwell

Mayor Lauzon

Councilor Bergeron

Councilor Gustin

Nay – Councilor Spaulding

E. GMT update - Christian Meyer, Executive Director, CVRPC

Christian provide a brief update on the discussions around transferring rural service provision from GMT to Tri-Valley Transit. A study for delivering cost-effective transit service across its service area. The study was completed in January 2025 and recommends the transfer of Washington County service to TriValley Transit (TVT), a transit service provider currently active in Addison, Orange, and northern Windsor County. Current impacts that need to be better understood include impacts to operations brought about by the transfer, union negotiations (although both service providers are part of the same union), and other administrative impacts to operations in Washington and Chittenden County. No decisions have been made.

F. Approve elevation applications

The state legislature secured \$3.5 million for the elevation of residential structures. Barre was notified by VEM on September 24, 2024 that the City is eligible for \$900,000 under this program. As a result, we recommend the following properties be elevated by this grant:

- 114 River Street
- 17 Vine Street
- 22 Berlin Street.

We have received preliminary approval from the Agency of Natural Resources (ANR), as required by the grant program. If approved by the Council, the City will notify VEM of our selections and enter into MOUs with the property owners so the program can get underway.

Motion to approve the elevation applications was moved by Councilor Gustin, seconded by Councilor Spaulding, approved.

To be approved at the next Barre City Council Meeting

G. Flood Resiliency Plan – approve storm water pipe study – Councilor Gustin

To study and gather data to support necessary improvement projects for flood mitigation have/will include; Review current mapping, Pipe survey and network mapping, AC study area with many pipes and inlets, Supplemental GPS Survey, GIS Base Map, Pipe Modeling, Storm Sewer Model Setup and Validation, Backwater analysis with results of hydraulics study, Existing Conditions Reporting, Alternatives Analysis, Explore Pipe Network Flood Mitigation Alternatives and Alternatives Matrix to Summarize Results Resulting in create catalog of top five to ten storm water upgrades

Motion to approve the storm water pipe study was moved by Councilor Gustin, seconded by Councilor Bergeron, approved.

Upcoming Business;

Mayor;

Conduct in parks.
PS Forum follow-up
North End vision

Councilor Gustin-

Flood mitigation process updates May.

Councilor Spaulding –

BOR & Civic center financials
Downtown Merchants Forum
Meeting to address community struggles and getting funding from legislation (please invite Clergy- Peter Anthony's suggestion)

Councilor Stockwell –

Center St. flooding cause
2000 Flood mitigation plan comparison
Clarify assistance offered to repeat offender

Round table;

Councilor Gustin – expressed she felt Pope Francis was a perfect example of humility, passion and kindness and especially leadership.

Councilor Spaulding – Attended the Master Plan charrette and noticed fabulous ideas, and feels beyond the current difficulties, Barre has many positive points.

Mayor – Commended Janet Shatney for her role in putting together the Master Plan workshop.

Motion to adjourn moved by Councilor Bergeron, seconded by Councilor Gustin, approved

Meeting adjourned at 8:03 pm

To be approved at the next Barre City Council Meeting
Next regular meeting is scheduled for May 6th, 2025 at 6pm.

The open portions of the meeting were recorded on the video platform.

(see attached documents)

Respectfully submitted,

Cheryl A. Metivier, City Clerk

DRAFT



Volunteer Application Form

Full Name David Sichel

Home address 41 Beacon St, Barre, VT 05641

Barre City Resident? Yes



E-mail Address [REDACTED]

Cell/Home Phone Number [REDACTED]

Position(s) you are applying for?

1. Planning Commission
- 2.
- 3.

Have you attended a meeting of the public bodies you are applying for? Yes



Please describe why you are interested in the positions you are applying for. Include any special skills or qualifications that may be beneficial for the position.

I have been a member of the Planning Commission for many years. My work life included town planning in Vermont and Ohio. I worked at the Vermont League of Cities and Towns for 30 years and am very familiar with Vermont local government. I would like to continue serving as the City faces many challenges relating to planning, zoning, housing and flood resilience to name a few.

By signing below you acknowledge that all information provided is accurate and complete to the best of your ability, and you understand the City Council has the authority to remove members appointed to any City-created public bodies in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application

David Sichel

April 19, 2025

Sign here (or type your name for an electronic submission)

Date

For City Manager's Office Use Only

Appointed? Yes



Term of Appointment: From

To

Hi Nancy,

I am writing to share a letter supporting David's renewal as a member of the planning commission. Please see the letter below. If you need anything further, please let me know.

Thanks!

Becky

Dear City Councilors,

I am writing to support David Sichel's continued service on the planning commission. He is a thoughtful and extremely knowledgeable member of the commission. David brings both an understanding of our current zoning, as well as historical context for why previous planning commissions made the decisions they did. He is an asset both to the planning commission and our city and I recommend renewing his term on the commission.

Please feel free to reach out with any questions.

Best,

Becky Wigg

Vice Chair, Barre City Planning Commission



Volunteer Application Form

Full Name Norena Zanleoni

Home address 329 Lyme Kiln Road S. Burlington, VT 0540 **Barre City Resident?** No

E-mail Address [REDACTED]

Cell/Home Phone Number [REDACTED]

Position(s) you are applying for?

1. Cemetery Committee
- 2.
- 3.

Have you attended a meeting of the public bodies you are applying for? No

Please describe why you are interested in the positions you are applying for. Include any special skills or qualifications that may be beneficial for the position.

I have been a member of this committee for 10 or more years. I have family at the Hope Cemetery and family ties to the granite industry. I would like to continue to follow through as we work on improvements such as the fountain, the entrance, ways to help families locate grave sites, etc. I sold my home on Smith Street to move into a senior complex and while I currently live out of the City I have a vested interest in the cemetery and would like to continue.

By signing below you acknowledge that all information provided is accurate and complete to the best of your ability, and you understand the City Council has the authority to remove members appointed to any City-created public bodies in accordance with the City Charter and Vermont State Statute, as applicable, for misrepresentation of any statement made on this application

Norena Zanleoni

April 4, 2025

Sign here (or type your name for an electronic submission)

Date

For City Manager's Office Use Only

Appointed? No

Term of Appointment: From

To

To: Renie Zanolini
From: Giuliano Cecchinelli II, Chair

Thank you for your service to Barre City and the Cemetery Committee. You have my support in your reappointment to the committee.

Giuliano

FIRST AMENDMENT TO REAL ESTATE OPTION AGREEMENT

This First Amendment to Real Estate Option Agreement is effective the 7th day of May, 2025 to modify the Real Estate Option Agreement dated July 29, 2024 the City of Barre, a Vermont municipality in the County of Washington ("City") and Downstreet Housing and Community Development ("Downstreet" or "Purchaser").

The City and Downstreet agree as follows:

1. The "Option Period" of the Real Estate Option Agreement shall be extended to July 16, 2026.
2. All other terms of the Real Estate Option Agreement shall remain the same.

City of Barre

Downstreet Housing and Community Development

By: _____
Duly Authorized Agent

By: _____
Duly Authorized Agent

Date: _____

Date: _____



City of Barre, Vermont

6 N. Main St., Suite 2
Barre, VT 05641
www.barrecity.org

Thom Lauzon, Mayor
Emel Cambel, Ward I
Sonya Spaulding, Ward I
Amanda Gustin, Ward II
Jeff Bergeron, Ward II
Michael Deering, II, Ward III
Samn Stockwell, Ward III

May 6, 2025

Nicolas Storellicastro
City Manager
6 N. Main Street, Suite 2
Barre, Vermont 05641

Dear Mr. Storellicastro:

This letter memorializes an understanding reached during our recently completed contract negotiations related to informal use of City recreational facilities.

As discussed, you will be permitted informal use of City recreational facilities at no cost, provided that such use does not interfere with scheduled events or use by paying customers. Such use shall include use of the B.O.R. turf, B.O.R. ice surface, and Auditorium gym, and may occur outside regular business hours. The municipal pool shall not be included as a permitted use site.

It is also agreed and understood by you and the City Council that the City shall not be liable for any injuries sustained by you and/or any invited guests in City facilities during use permitted by this agreement. Additionally, you shall be responsible for any damage that occurs to City property during any permitted informal use.

Further, any permitted use must be informal, which shall be generally understood to mean unscheduled, non-organized events with your family and a limited number of participants. Organized leagues, recurring events, parties, and/or other structured events shall require reservation and payment to the same extent as any other event hosted in a City facility.

The terms of this letter shall expire concurrently with your recently executed contract, and adherence to these provisions may be reviewed as part of your annual evaluation. The provisions of this letter shall not be terminated without just cause.

Sincerely,

Thom Lauzon
Mayor

Agenda Item #4-G May 6, 2025

Barre City Resolution #2025-05

A RESOLUTION FOR AMERICAN RESCUE PLAN ACT (ARPA) ALLOCATION

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (ARPA) to provide continued relief from the public health and economic impacts of the COVID-19 public health emergency; and

WHEREAS, ARPA created the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) that provided direct funding to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency; and

WHEREAS, the City of Barre has accepted an allocation of SLFRF in the amount of \$ 2,549,842.27; and

WHEREAS, SLFRF provides needed fiscal relief for recipients that have experienced revenue loss due to the onset of the COVID-19 public health emergency; and

WHEREAS, Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.”; and

WHEREAS, Recipients may elect a “standard allowance” of \$10 million to spend on government services through the period of performance; and

WHEREAS, all recipients may elect to use this standard allowance instead of calculating lost revenue using the formula provided by the U.S. Department of the Treasury, including those with total allocations of \$10 million or less;

WHEREAS, the City of Barre has the need to fund government services while in the recovery phase of the COVID-19 pandemic; and

WHEREAS, the City of Barre previously made an allocation for these purposes on November 26, 2024 (Resolution 2024-19) and is approving this resolution with a corrected amount.

NOW, THEREFORE IT BE RESOLVED, the City Council of the City of Barre, Vermont, authorize the following:

Section 1. The following allocation of SLFRF funding to fund government services under the replacing lost public sector revenue spending category as follows:

Expend SLFRF funds in an amount up to \$1,169,955.40 for the purpose of municipal workforce retention to pay for payroll expenses for the paid date period 07/17/2024 through 10/16/2024.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF BARRE, VERMONT ON THE 6TH DAY OF MAY, 2025.

Thom Lauzon, Mayor

Cheryl Metivier, City Clerk & Treasurer

Emel Cambel, Ward I

Sonya Spaulding, Ward I

Amanda Gustin, Ward II

Jeff Bergeron, Ward II

Michael Deering II, Ward III

Samn Stockwell, Ward III

A RESOLUTION TO AUTHORIZING THE ALLOCATION OF FUNDS TO THE SPECIAL PROJECTS FUND

WHEREAS, the City of Barre recognizes the need for flexibility in addressing emerging opportunities, unforeseen needs, and special initiatives that may arise from time to time; and

WHEREAS, the City of Barre established a Special Projects Fund to allow for the timely and effective response to such needs and initiatives, whether they involve capital improvements, community development, or other unique projects; and

WHEREAS, the establishment of the Special Projects Fund allows for the efficient allocation of resources in support of identified priorities that advance the public good, economic development, and community well-being.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Barre hereby directs that an allocation of \$200,000 shall be made to the Special Projects Fund from the General Fund.

BY ORDER OF THE CITY COUNCIL THIS 6th DAY OF MAY 2025

Thom Lauzon, Mayor

Cheryl Metivier, City Clerk & Treasurer

Emel Cambel, Ward I

Sonya Spaulding, Ward I

Amanda Gustin, Ward II

Jeff Bergeron, Ward II

Michael Deering II, Ward III

Samn Stockwell, Ward III

City of Barre, Vermont

“Granite Center of the World”

ACTION ITEM BRIEFING MEMO CITY COUNCIL AGENDA ITEM CITY COUNCIL AGENDA: May 6, 2025

Consent Item No.: 4(I) **Discussion Item No.** _____ **Action Item No.** _____

AGENDA ITEM DESCRIPTION: Special Community Development Warrant: Transfer ACCD grant funds to Downstreet Housing for the Granite Street Apartments single final draw

SUBJECT: Granite City Apartments Requisition Request #REQ-2021-Barre C-00022: Request for disbursement of \$500,000 from the Community Development Fund Account

SUBMITTING DEPARTMENT or PERSON: Janet Shatney, Director of Planning, Permitting & Assessing Services

STAFF RECOMMENDATION: Approve special warrant to pay Downstreet Housing

STRATEGIC OUTCOME/PRIOR ACTION: Will meet the requirements of grant agreement #07110-IG-2021-Barre C-21

EXPENDITURE REQUIRED: None: funds are electronically deposited into the City’s Community Development Fund by the Business office for ACCD, which are then paid back out to Downstreet via check signed by our City Clerk/Treasurer Cheryl Metivier

FUNDING SOURCE(S): ACCD (Agency of Commerce & Community Development)

LEGAL AUTHORITY/REQUIREMENTS: Grant Agreement #07110-IG-2021-Barre C-21 signed electronically on May 20, 2024

BACKGROUND/SUPPLEMENTAL INFORMATION: City of Barre and Downstreet Housing as subgrantee applied and received grant funding toward the Granite City Apartments Projects located both at 4 Humbert Street (complete renovation of the former Ward 5 School into 9 apartments, and the Bromur Street Apartments renovations including converting one unit into a complete accessible unit). This grant was one of several funding sources for the projects. City Council signed the Resolution for the City Manager to sign the grant agreement on September 9, 2024; construction was substantially complete late February 2025, with occupancies beginning in March of 2025. The funds from this VCDP award have gone to pay EF Wall, the general contractor.

LINK(S): None.

ATTACHMENTS: Special Warrant with letter from Downstreet

INTERESTED/AFFECTED PARTIES: Future residents of the both the Granite City Apartments building and the Bromur Street Apartments buildings.

RECOMMENDED ACTION/MOTION: Approve final requisition request.

City of Barre, VT
May 6, 2025

CITY OF BARRE

SPECIAL COMMUNITY DEVELOPMENT WARRANT

TO: Barre City Council

RE: Granite City Apartments

ACCD Grant #07110-IG-2021-Barre C-21

Requisition ID #REQ-2021-Barre C-00022

The City of Barre received \$500,000 in grant funds, representing the full amount of the grant, and was electronically deposited in the TD Bank Community Development account on April 17, 2025, and needs to be paid out to Downstreet Housing & Community Development. See attached request letter from Downstreet. Additional support materials are on file in the Planning Office.

CHECK REQUEST:

\$500,000.00

Check payable to:

Downstreet Housing & Community Development

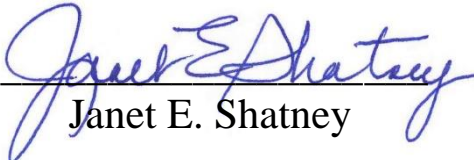
22 Keith Avenue, Suite 100

Barre, VT 05641

Vendor ID: 04133

Code: 038-7000-700.0700

PER CITY GRANT ADMINISTRATOR:


Janet E. Shatney



To: The City of Barre

From: Downstreet Housing and Community Development

Date: 5/2/2025

Title: 07110-IG-2021-Barre C-21; Granite City Apartments

To Whom It May Concern:

Downstreet has submitted the above referenced requisition to ACCD for \$500,000 per the grant agreement for the Downstreet project on behalf of the City of Barre. Downstreet is requesting that this money be paid to us at your earliest convenience. The requisition and supporting documentation, including pay applications and canceled checks, are available on the ACCD Intelligrants site for your review. The \$500,000 is reimbursable for expenses paid to the general contractor, EF Wall, for construction costs.

Thank you for your assistance with this matter.

Sincerely,

A handwritten signature in blue ink that reads "Angela Harbin".

Angela Harbin
Executive Director

04/29/25

City of Barre Accounts Payable

Page 1 of 7

11:10 am

Warrant/Invoice Report # 25-42

sarah.arnold

By check number for check acct 01(GENERAL FUND) and check dates 04/30/25 thru 04/30/25

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

01088	AFSCME COUNCIL 93						
	PR 04302025	PR we 4/30/2025	001-2000-240.0006	ANNUITY PAYABLE	0.00	254.54	E715
01150	AIRGAS USA LLC						
	9160139137	Acetylene & Oxygen	003-8330-320.0740	EQUIPMENT MAINT	0.00	132.95	156447
	9160139147	Oxygen, Welding Hose	003-8330-320.0740	EQUIPMENT MAINT	0.00	267.42	156447
					-----	-----	
					0.00	400.37	
01013	ALLAN JONES & SONS INC						
	1595	Trailer Tire	002-8220-320.0740	EQUIPMENT MAINT	0.00	101.78	156448
01060	AMAZON CAPITAL SERVICES						
	1W613NLFWM9	Toshiba Toner	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	145.08	156449
01826	APWA NEW ENGLAND CHAPTER						
	04142025	'25 Muni Show&Field Reg	001-8050-130.0182	TRAVEL/MEALS	0.00	200.00	156450
01218	ATLAS TECHNICAL						
	2643966	Environmental Svcs	048-8315-200.0210	ENT ALY O&M	0.00	3,262.80	156451
23018	AUBUCHON HARDWARE						
	492400	Grass Seed, Water Main Ln	002-8200-320.0750	MAIN LINE MAINT	0.00	98.99	156452
	492463-2	Grass Seed- Water Main Ln	002-8200-320.0750	MAIN LINE MAINT	0.00	79.99	156452
	492484	Key Blanks	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	20.20	156452
					-----	-----	
					0.00	199.18	
01033	AUTO CLINIC LLC THE						
	022749	Towing - Aft Hours	001-6050-360.1161	INVESTIGATIONS MATERIALS	0.00	250.00	156453
02089	BARRE OPERA HOUSE						
	04172025	Reimb Elec Apr 2025	001-6043-200.0210	CITY HALL ELECTRICITY	0.00	450.00	156454
02132	BURRELL ROOFING CO INC						
	6338	BOR - Bld/Grnds	050-5350-490.1312	ROOFING	0.00	24,000.00	156455
03087	CAPITOL STEEL & SUPPLY CO						
	I044214	Waterman St Trash Rack	016-9333-360.1329	JULY 24 FLOOD EXPENSES	0.00	946.00	156456
	I044245	Waterman St Trash Rack	016-9333-360.1329	JULY 24 FLOOD EXPENSES	0.00	240.00	156456
					-----	-----	
					0.00	1,186.00	
03172	CARGILL INC						
	2910906979	Deicer Salt- 53.5 x 90.25	001-8050-360.1184	SALT - SNO	0.00	4,828.38	156457
03276	CARROLL CONCRETE						
	SI00015684	Granite St Sidewalk	050-5900-490.1300	SIDEWALKS	0.00	2,145.00	156458
	SI00015880	Granite St Sidewalk	050-5900-490.1300	SIDEWALKS	0.00	1,969.00	156458

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	SI00015881	Granite St Sidewalk	050-5900-490.1300	SIDEWALKS	0.00	1,611.00	156458
					0.00	5,725.00	
03277 CHARTER COMMUNICATIONS							
	04012025	107159701 April 2025	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	186.56	156459
03446 CINTAS CORPORATION NO. 2							
	4227904369	Uniforms	002-8200-340.0940	CLOTHING	0.00	39.14	156460
	4227904369	Uniforms	001-8050-320.0743	TRUCK MAINT - STS	0.00	35.52	156460
	4227904369	Uniforms	001-8050-340.0940	CLOTHING	0.00	111.82	156460
	4227904369	Uniforms	003-8300-340.0940	CLOTHING	0.00	39.14	156460
					0.00	225.62	
03411 COLLINS APRIL							
	03252025	Mileage 34.5 x .70	001-7015-130.0182	TRAVEL & MEALS	0.00	24.15	156461
	04182025	Mileage 27.5 x .70	001-7015-130.0182	TRAVEL & MEALS	0.00	19.25	156461
					0.00	43.40	
03315 CONSOLIDATED COMMUNICATIONS							
	04182025	Telephone Billing	002-8200-200.0214	TELEPHONE	0.00	80.43	156462
	04182025	Telephone Billing	002-8220-200.0214	TELEPHONE	0.00	566.87	156462
	04182025	Telephone Billing	003-8330-200.0214	TELEPHONE	0.00	230.80	156462
	04182025	Telephone Billing	001-5010-200.0214	TELEPHONE & INTERNET FEES	0.00	960.00	156462
	508620593	PumpHouse 4/21-5/20/25	003-8330-320.0737	LAB MAINT	0.00	165.92	156462
					0.00	2,004.02	
03461 CORE AND MAIN LP							
	W584536	Spanner	002-8200-320.0753	METER MAINT	0.00	54.95	156463
03235 CORELOGIC CENTRALIZED REFUNDS							
	04222025	Noury, Samantha 24-25 Tax	001-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	145.22	156464
01136 CORPORATE BILLING LLC							
	401041736:01	Radiator Hose, Coolant	001-8050-320.0743	TRUCK MAINT - STS	0.00	125.10	156465
04530 DOYLE, BRIAN & MARY							
	04242025	Parking Ticket Overpaymnt	001-2000-200.0218	CLERK 'S UNCLAIMED PROPER	0.00	20.00	156466
04095 DUFRESNE GROUP							
	19644	North End PS Post Co	003-8430-500.1401	2.5M-N MAIN ST PUMP STATI	0.00	3,030.00	156467
05069 EDWARD JONES							
	PR04302025	PR we 4/30/2025	001-2000-240.0006	ANNUITY PAYABLE	0.00	100.00	156468
05119 EMERALD LAKE SOLAR LLC							
	232 NMR	Solar - April	001-7030-200.0212	BOR BM SOLAR PROJECT	0.00	1,887.02	E716

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	232 NMR	Solar - April	001-7035-200.0212	PSB BM SOLAR PROJECT	0.00	1,696.22	E716
	232 NMR	Solar - April	001-7020-200.0212	AUD BM SOLAR PROJECT	0.00	1,257.88	E716
	232 NMR	Solar - April	001-6043-200.0212	CITY HALL BM SOLAR PROJ	0.00	692.55	E716
	232 NMR	Solar - April	003-8330-200.0212	WWTP BM SOLAR PROJ	0.00	7,992.79	E716
					0.00	13,526.46	
16102	EMPOWER TRUST COMPANY LLC						
	PR 04302025	PR we 4/30/25	001-2000-240.0006	ANNUITY PAYABLE	0.00	750.84	E717
	PR 04302025A	PR we 4/30/2025	001-2000-240.0006	ANNUITY PAYABLE	0.00	844.44	E718
					0.00	1,595.28	
05059	ENDYNE INC						
	528267	Weekly Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	175.00	156469
	528473	WSID 5254 TC	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	125.00	156469
	528736	Weekly Testing	003-8330-320.0749	WASTEWATER SAMPLING/TESTI	0.00	175.00	156469
	528863	WSID 5254 TC BW	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	50.00	156469
					0.00	525.00	
05007	EVERETT J PRESCOTT INC						
	6466264	Mech Joint Accsries	002-8200-320.0750	MAIN LINE MAINT	0.00	939.51	156470
	6467809	Hrdwr & Mech Joint adptr	002-8200-320.0750	MAIN LINE MAINT	0.00	1,069.52	156470
	6468360	Mech Joint Acc, Adaptr	002-8200-320.0750	MAIN LINE MAINT	0.00	374.02	156470
	6469265	MJ Wedge Retainer	002-8200-320.0750	MAIN LINE MAINT	0.00	1,360.80	156470
					0.00	3,743.85	
05116	FIDELITY SECURITY LIFE INSURANCE C						
	166738989	EyeMed 04/25	001-2000-240.0020	VISION EYEMED PAYABLE	0.00	223.14	156471
07022	GAUTHIERS WELDING & FABRICATION						
	02262025	Water Thaw	002-8200-320.0750	MAIN LINE MAINT	0.00	300.00	156472
07206	GREAT-WEST TRUST COMPANY, LLC						
	PR04302025	PR we 4/30/2025	001-2000-240.0006	ANNUITY PAYABLE	0.00	437.20	156473
07100	GREEN MOUNTAIN TRANSIT AGENCY						
	2025-0001	FY25 Lcl Contrb Approptn	001-8035-120.0176	GREEN MTN TRANSIT	0.00	38,401.00	156474
07006	GREEN MT POWER CORP						
	04423 04	DPW Garage 3/14-4/14/25	001-8050-200.0210	ELECTRICITY	0.00	726.23	156475
	17784 04	Pearl Ped Way 3/14-4/14	001-6060-200.0210	ELECTRICITY	0.00	116.69	156475
	19335 04	Mrchnt Row 3/14-4/14/25	001-6045-200.0210	EVCS ELECTRICITY-MERCH RO	0.00	26.75	156475
	20586 04	N Main/Maple 3/18-4/16/25	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	117.21	156475
	30586 04	Maple/Summer 3/18-4/16/25	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	86.44	156475
	40586 04	Historic Lts 3/13-4/11/25	001-6060-200.0210	ELECTRICITY	0.00	488.71	156475
	48336 04	Prosp Brdg 3/14-4/14/25	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	450.39	156475

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	51544 04	Ent Ally 3/14-4/14/25	048-8315-200.0210	ENT ALY O&M	0.00	31.69	156475
	53423 04	Wtr Dept Yard 3/14-4/14	002-8200-200.0207	ELECTRICIEY BURNHAM YD LI	0.00	35.27	156475
	55379 04	Entrprse Alley 3/14-4/14	001-6060-200.0210	ELECTRICITY	0.00	131.49	156475
	60586 04	Summer/Elm 3/13-4/11/25	001-6070-200.0210	TRAFFIC LIGHT ELECTRICITY	0.00	66.92	156475
	83423 04	Swr Dept Bldg 3/14-4/14	003-8300-200.0210	ELECTRICITY	0.00	154.73	156475
	95693 041625	Dente Pk 3/18-4/16/25	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	33.51	156475

					0.00	2,466.03	
08918	Howard, Joshua and Malinda						
	04222025	Credit Refund 24-2025	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	25.16	156477
20097	IAFF LOCAL #881						
	PR 04302025	PR we 4/30/2025	001-2000-240.0007	UNION DUES PAYABLE	0.00	340.00	E719
12011	LENNYS SHOE & APPAREL						
	3543429	Clothing- Hastings, Clark	001-7030-340.0940	CLOTHING	0.00	344.92	156478
	3543466	Clthing- Carminati, Joel	001-7020-340.0940	CLOTHING	0.00	239.97	156478
	3543525	Footwear - Farnham B	001-6040-340.0943	FOOTWEAR	0.00	35.00	156478

					0.00	619.89	
12329	LOWE, DEBORAH C						
	04242025	Parking Ticket Overpymnt	001-2000-200.0218	CLERK 'S UNCLAIMED PROPER	0.00	36.00	156479
12009	LOWELL MCLEODS INC						
	S86286	Hardware	002-8200-320.0750	MAIN LINE MAINT	0.00	25.80	156480
	W26636	38 DmpTrk Rt Rear Spring	001-8050-320.0743	TRUCK MAINT - STS	0.00	1,061.14	156480

					0.00	1,086.94	
13087	M S SEPTIC SERVICE						
	04062025	Main Line Clog	003-8300-320.0750	MAIN LINE MAINT	0.00	400.00	156481
13898	MCGEE FORD OF MONTPELIER						
	6018470	Unit 8 Charging Sys Fault	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	1,984.07	156482
	6019156	Unit #8 Sensor Repairs	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	409.80	156482

					0.00	2,393.87	
13189	MILES SUPPLY INC						
	0194109-01	Maint Supplies	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	268.07	156483
	0194109-02	Maint Supplies	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	147.00	156483

					0.00	415.07	
14016	NELSON ACE HARDWARE						
	095728	Aud - Hrdware	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	13.16	156484
	295452	AUD Strs- Saw Blade/Hrdw	001-7020-470.1270	MACHINES/EQUIPMENT OUTLAY	0.00	37.17	156484

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	295482	Supplies - Tape	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	24.68	156484
	295574	AUD - Custodial Tool	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	89.07	156484
	295627	Facility Field Marker	001-7015-320.0721	FIELD MAINTENANCE	0.00	14.36	156484
	295633	Hardware - Drill bit	001-7015-320.0721	FIELD MAINTENANCE	0.00	13.49	156484
	295849	Facilities Field Maint	001-7015-320.0721	FIELD MAINTENANCE	0.00	10.58	156484
	295890	Sump Pump Kit	003-8330-320.0740	EQUIPMENT MAINT	0.00	161.99	156484
	295936	Custodial Tool	001-7030-350.1053	SUPPLIES/EQUIPMENT	0.00	14.84	156484
	295936	Custodial Tool	001-7020-350.1049	CUSTODIAL SUPPLIES	0.00	14.85	156484
					0.00	394.19	
14128	NORLAB INC						
	89620	Dye Strips	003-8300-320.0750	MAIN LINE MAINT	0.00	416.00	156486
14134	NORTHEAST DELTA DENTAL						
	05012025	Monthly Premium - May	001-9020-110.0153	DENTAL INSURANCE	0.00	2,569.41	156487
	05012025	Monthly Premium - May	001-9020-110.0153	DENTAL INSURANCE	0.00	34.97	156487
	05012025	Monthly Premium - May	003-8300-110.0153	DENTAL INSURANCE	0.00	82.76	156487
	05012025	Monthly Premium - May	003-8330-110.0153	DENTAL INSURANCE	0.00	263.73	156487
	05012025	Monthly Premium - May	019-5040-110.0153	SPECIAL PROJECTS BENEFITS	0.00	37.87	156487
	05012025	Monthly Premium - May	002-8220-110.0153	DENTAL INS	0.00	88.88	156487
	05012025	Monthly Premium - May	001-2000-240.0018	DENTAL PAYABLE	0.00	2,682.87	156487
	05012025	Monthly Premium - May	048-5500-110.0153	BENEFITS	0.00	37.87	156487
	05012025	Monthly Premium - May	002-8200-110.0153	DENTAL INS	0.00	152.34	156487
					0.00	5,950.70	
15020	O'REILLY AUTOMOTIVE INC						
	5666-392814	Torch	002-8200-350.1060	SMALL TOOLS	0.00	49.99	156488
16132	PACKARD FUELS INC						
	177667	#2 Fuel	001-8050-330.0829	FUEL OIL - GARAGE	0.00	527.43	156489
	177669	#2 Fuel	001-8050-330.0829	FUEL OIL - GARAGE	0.00	38.79	156489
	177781	#2 Fuel	001-8050-330.0829	FUEL OIL - GARAGE	0.00	374.04	156489
	177782	#2 Fuel	003-8330-330.0825	FUEL OIL	0.00	310.11	156489
					0.00	1,250.37	
16077	PERSHING LLC						
	PR 04302025	PR we 4/30/2025	001-2000-240.0006	ANNUITY PAYABLE	0.00	45.00	156490
18004	REYNOLDS & SON INC						
	3451908	400lb Oil Gear Drum	003-8330-320.0740	EQUIPMENT MAINT	0.00	3,148.80	156491
	3451910	Grease Cartridges	003-8330-320.0740	EQUIPMENT MAINT	0.00	179.82	156491
					0.00	3,328.62	
19210	S D IRELAND CONCRETE CONSTRUCTION						
	116366	St Paving Catch Basins	001-8050-350.1064	SUPPLIES - SS	0.00	7,127.04	156492

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19002 SAFETY-KLEEN SYSTEMS INC							
	96900694	30G Parts washer	001-8050-320.0743	TRUCK MAINT - STS	0.00	279.32	156493
19418 SANEL NAPA - BARRE							
	181649	Tire Carrier	002-8220-320.0740	EQUIPMENT MAINT	0.00	61.73	156494
	412786	Filters, Oil, Spark plg	002-8220-320.0740	EQUIPMENT MAINT	0.00	215.58	156494
	412819	Coupling Spider	003-8330-320.0740	EQUIPMENT MAINT	0.00	8.00	156494
	413333	Jack Stands	003-8330-320.0740	EQUIPMENT MAINT	0.00	129.99	156494
	413394	Shop Hydraulic Oil	001-8050-350.1061	SUPPLIES - GARAGE	0.00	429.34	156494
	413413	Unit 1, Air Filter	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	10.02	156494
	413515	#9 Shp Truck Supplies	001-8050-320.0743	TRUCK MAINT - STS	0.00	21.53	156494
					-----	-----	
					0.00	876.19	
20160 TAILWATER ENGINEERING							
	1269	Eval and CAD Draftng	048-9030-310.0621	EPA-3-ACRE COUNTRY WAY	0.00	1,160.00	156495
20026 TI-SALES INC							
	INV0182792	50lb Rust/Iron Rmvr	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	307.83	156496
20169 TURNING POINT CENTER OF CENTRAL VE							
	04222025	Parking Permit Overpaymt	001-4030-430.4036	METERS REVENUE	0.00	37.48	156497
21017 UNUM LIFE INS CO OF AMERICA							
	05012025	May Premium 2025	048-5500-110.0153	BENEFITS	0.00	49.15	156498
	05012025	May Premium 2025	001-2000-240.0017	LIFE PAYABLE	0.00	-275.96	156498
	05012025	May Premium 2025	001-9020-110.0152	LIFE INSURANCE	0.00	3,887.52	156498
	05012025	May Premium 2025	002-8200-110.0152	LIFE INS	0.00	208.89	156498
	05012025	May Premium 2025	002-8220-110.0152	LIFE INS	0.00	172.03	156498
	05012025	May Premium 2025	019-5040-110.0153	SPECIAL PROJECTS BENEFITS	0.00	49.15	156498
	05012025	May Premium 2025	003-8300-110.0152	LIFE INSURANCE	0.00	208.89	156498
	05012025	May Premium 2025	003-8330-110.0152	LIFE INSURANCE	0.00	270.33	156498
					-----	-----	
					0.00	4,570.00	
21034 US BANK							
	03152025	USB -Bond Billing	001-9070-230.0540	\$2.5M BOND INT - GF PORTI	0.00	1,979.77	E720
	03152025	USB -Bond Billing	001-9070-230.0541	1.7M CAPITAL REQ-GF PORTI	0.00	13,839.25	E720
	03152025	USB -Bond Billing	003-8300-500.1400	BOND REPAYMENT I/P	0.00	5,300.63	E720
	03152025	USB -Bond Billing	001-9070-230.0539	560K SHORT TERM CAP INT	0.00	2,920.40	E720
	03152025	USB -Bond Billing	002-8220-500.1400	BOND REPAYMENT I/P	0.00	68,610.27	E720
	03152025	USB -Bond Billing	002-8220-500.1400	BOND REPAYMENT I/P	0.00	14,969.92	E720
	03152025	USB -Bond Billing	003-8330-500.1400	BOND REPAYMENT I/P	0.00	9,370.12	E720
	03152025	USB -Bond Billing	003-8330-500.1400	BOND REPAYMENT I/P	0.00	5,716.44	E720
	03152025	USB -Bond Billing	003-8330-500.1400	BOND REPAYMENT I/P	0.00	13,839.93	E720
	03152025	USB -Bond Billing	003-8330-500.1400	BOND REPAYMENT I/P	0.00	342.12	E720
	03152025	USB -Bond Billing	001-9070-230.0526	PSB INTEREST	0.00	-4,095.00	E720
	03152025	USB -Bond Billing	001-9070-230.0526	PSB INTEREST	0.00	9,057.75	E720

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	03152025	USB -Bond Billing	049-9070-230.0527	TIF BOND INTEREST	0.00	27,156.80	E720
	03152025	USB -Bond Billing	001-9070-230.0537	1.15 MIL EQUIP & INFRA IN	0.00	7,009.25	E720
	03152025	USB -Bond Billing	001-9070-230.0530	MAIN ST RECONST INTEREST	0.00	5,615.08	E720
	03152025	USB -Bond Billing	003-8300-500.1400	BOND REPAYMENT I/P	0.00	535.11	E720
	03152025	USB -Bond Billing	002-8200-500.1400	BOND REPAYMENT I/P	0.00	2,186.14	E720
	03152025	USB -Bond Billing	002-8200-500.1400	BOND REPAYMENT I/P	0.00	695.76	E720
	03152025	USB -Bond Billing	001-9070-230.0538	POOL REFUB INT	0.00	8,915.40	E720
					0.00	193,965.14	
21055	USABBLUEBOOK						
	INV00659025	Qualitative Filter Paper	003-8330-320.0737	LAB MAINT	0.00	100.19	156499
22023	VLCT PACIF CLAIMS						
	20250430-A01	Deductible - Dalton	001-8050-230.0530	SNOW DAMAGE-VEHICLES	0.00	1,000.00	156500
22095	VMERS DB						
	PR 04022025	PR W/E 3/28/25	001-2000-240.0005	EMPLOYEE PENSION PAYABLE	0.00	14,058.93	156501
						348,389.88	

To the Treasurer of City of Barre, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ***348,389.88
Let this be your order for the payments of these amounts.

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
4/30/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
1	Abare, Lance R.	1,270.99	84.24	78.80	18.42	29.06	0.00	78.80	18.42
3	Aldsworth, Joseph G.	1,851.20	175.42	99.67	23.31	61.36	0.00	99.67	23.31
216	Arnold, Sarah	1,193.20	90.18	70.53	16.50	31.27	0.00	70.53	16.50
163	Baker, Brian L	2,096.80	210.77	125.61	29.38	102.07	0.00	125.61	29.38
206	Baker, Tom M	1,682.70	93.79	100.97	23.61	58.97	0.00	100.97	23.61
6	Baril, James A.	3,938.49	449.34	225.11	52.65	138.28	0.00	225.11	52.65
7	Benjamin, Kenneth S.	1,210.00	117.20	73.01	17.07	36.90	0.00	73.01	17.07
8	Bennington, William A.	1,800.57	177.69	108.36	25.35	59.23	0.00	108.36	25.35
9	Benson, Nicholas J.	2,582.05	367.32	156.47	36.60	111.23	0.00	156.47	36.60
11	Blackshaw, Brook W.	2,020.41	207.59	118.36	27.68	68.20	0.00	118.36	27.68
204	Blouin, Trevor J	1,212.75	50.81	71.55	16.74	25.27	0.00	71.55	16.74
14	Bramman, Kathryn H.	1,232.80	123.19	75.04	17.55	37.42	0.00	75.04	17.55
155	Brault, Marcel T	1,426.88	152.93	88.47	20.69	40.89	0.00	88.47	20.69
17	Brown, Anderson C.	2,097.40	279.03	128.91	30.15	108.16	0.00	128.91	30.15
19	Bullard, Don A.	1,394.40	184.88	86.45	20.22	58.30	0.00	86.45	20.22
21	Carminati Jr., Joel F.	1,297.78	52.65	75.94	17.76	29.19	0.00	75.94	17.76
22	Cetin, Matthew J.	1,912.63	126.58	107.86	25.22	41.52	0.00	107.86	25.22
23	Charbonneau, Michael J.	1,859.00	181.43	101.64	23.77	56.16	0.00	101.64	23.77
25	Clark, Kailyn C.	1,148.01	82.72	71.17	16.65	31.57	0.00	71.17	16.65
26	Collins, April M.	972.40	66.45	58.43	13.66	27.03	0.00	58.43	13.66
27	Copping, Nicholas R.	1,985.36	222.66	112.10	26.22	68.53	0.00	112.10	26.22
28	Cruger, Eric J.	2,026.46	239.50	117.14	27.40	73.59	0.00	117.14	27.40
29	Cushman, Brian K.	2,132.40	153.64	121.50	28.41	49.08	0.00	121.50	28.41
33	Degreenia, Catherine I	3,996.54	549.21	232.93	54.48	166.61	0.00	232.93	54.48
34	Demell, William M.	1,390.32	132.68	78.09	18.26	41.54	0.00	78.09	18.26
173	DeRose, TJ T	1,431.20	155.52	86.41	20.20	55.39	0.00	86.41	20.20
35	Dexter, Donnel A.	1,528.40	179.47	85.78	20.06	55.58	0.00	85.78	20.06
36	Dodge, Shawn M.	1,135.60	96.53	66.87	15.64	31.24	0.00	66.87	15.64
38	Drown, Jacob D.	1,880.00	197.66	104.30	24.39	61.03	0.00	104.30	24.39
39	Durgin, Steven J.	4,197.77	467.91	241.82	56.56	143.45	0.00	241.82	56.56
40	Eastman Jr., Larry E.	1,980.00	214.28	111.36	26.04	66.02	0.00	111.36	26.04
215	Elrick, Christopher	1,827.19	115.64	113.28	26.49	49.24	0.00	113.28	26.49
42	Farnham, Brian D.	2,512.30	340.69	152.75	35.73	103.91	0.00	152.75	35.73
43	Fecher, Jesse T.	4,321.12	509.46	267.91	62.65	177.63	0.00	267.91	62.65
44	Fleury, Jason R.	4,947.00	694.89	287.15	67.16	212.19	0.00	287.15	67.16
189	Forsell, Christopher A	1,480.88	56.82	80.42	18.81	30.36	0.00	80.42	18.81
45	Frey, Jacob D.	5,338.47	735.56	314.41	73.53	209.27	0.00	314.41	73.53
203	Frey, Matthew J	2,785.47	236.43	172.70	40.39	91.24	0.00	172.70	40.39
205	Galiano, Jeanne M	1,634.62	144.50	97.83	22.88	56.00	0.00	97.83	22.88
46	Gaylord, Amos R.	3,008.54	306.85	178.32	41.71	95.52	0.00	178.32	41.71

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:

4/30/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
47	Gilbert, David P.	1,237.20	121.97	74.45	17.41	38.33	0.00	74.45	17.41
49	Guyette, Brandon L.	1,689.67	173.86	101.12	23.65	64.81	0.00	101.12	23.65
160	Guyette, Gabriel D	478.66	38.08	29.68	6.94	10.16	0.00	29.68	6.94
50	Hastings III, Clark H.	1,229.79	110.28	71.13	16.63	34.82	0.00	71.13	16.63
156	Hayden, Gregory William	1,422.72	143.64	85.82	20.07	38.10	0.00	85.82	20.07
52	Hedin, Laura T.	3,698.98	435.29	221.09	51.70	131.52	0.00	221.09	51.70
54	Herring, Jamie L.	1,887.70	130.98	115.65	27.05	51.06	0.00	115.65	27.05
55	Hoar, Brian W.	3,715.30	184.09	209.99	49.11	80.78	0.00	209.99	49.11
188	Hood, James R	1,400.80	92.07	83.31	19.48	29.32	0.00	83.31	19.48
56	Houle, Jonathan S.	5,198.25	737.23	314.23	73.49	223.58	0.00	314.23	73.49
167	Isabelle, Pierre D	800.00	101.64	49.60	11.60	54.34	0.00	49.60	11.60
59	Kelly Jr, Joseph E.	1,877.08	109.13	104.31	24.40	34.72	0.00	104.31	24.40
184	Kirby, Kristopher J	1,100.00	24.39	58.74	13.73	20.10	0.00	58.74	13.73
201	Knudsen, Alexander M	1,150.38	83.19	67.78	15.85	31.70	0.00	67.78	15.85
61	Kosakowski, Joshua D.	1,340.00	137.01	79.10	18.50	42.84	0.00	79.10	18.50
174	Kuras, Sarah V	2,463.11	220.55	144.00	33.68	69.15	0.00	144.00	33.68
165	LaBarge-Burke, Michelle J	1,102.40	72.17	65.41	15.30	28.63	0.00	65.41	15.30
62	Lane, Zebulyn M.	1,316.00	140.13	79.89	18.69	43.78	0.00	79.89	18.69
172	Larrabee, David M	1,015.60	78.95	54.81	12.82	24.98	0.00	54.81	12.82
217	LePage, Jesse C	2,078.36	254.26	125.32	29.31	88.93	0.00	125.32	29.31
64	Lowe, Robert L.	4,981.64	531.85	292.32	68.36	173.58	0.00	292.32	68.36
208	Lynch, Nancy T	1,490.38	116.01	88.77	20.76	40.73	0.00	88.77	20.76
65	Machia, Delphia L.	2,394.56	237.46	147.83	34.57	68.07	0.00	147.83	34.57
67	Mahoney, Brandyn A.	800.00	56.80	49.60	11.60	24.34	0.00	49.60	11.60
68	Maloney, Jason F.	1,628.92	131.90	93.27	21.81	43.01	0.00	93.27	21.81
70	Martel, Joell J.	1,697.28	183.62	94.27	22.05	56.82	0.00	94.27	22.05
171	Martineau, Brenda J	1,094.40	92.83	62.28	14.56	28.85	0.00	62.28	14.56
71	McGowan, James R.	4,257.74	617.90	246.17	57.57	157.29	0.00	246.17	57.57
73	Metivier, Cheryl A.	1,231.20	108.96	70.77	16.55	34.42	0.00	70.77	16.55
75	Monahan, Dawn M.	2,294.00	173.21	130.97	30.63	55.89	0.00	130.97	30.63
77	Morris, Scott D.	1,295.44	141.34	80.32	18.78	59.32	0.00	80.32	18.78
78	Morrison, Camden A.	1,887.48	225.05	112.07	26.21	69.25	0.00	112.07	26.21
79	Morse, Bradley P.	236.25	0.00	14.65	3.43	5.45	0.00	14.65	3.43
164	Murphy, Michael T	1,079.64	101.94	66.94	15.65	31.40	0.00	66.94	15.65
82	Noack, Rodney	1,130.80	90.11	66.12	15.46	30.84	0.00	66.12	15.46
152	Pike, Roxanne L	869.20	80.41	52.50	12.28	32.55	0.00	52.50	12.28
183	Placey-Noyes, Tyler C	1,221.07	84.40	68.69	16.06	32.25	0.00	68.69	16.06
88	Poirier, Holden R.	1,960.53	251.92	120.17	28.11	77.31	0.00	120.17	28.11
89	Pouliot, Brooke L.	1,201.20	86.32	74.47	17.42	30.28	0.00	74.47	17.42
90	Pretty, Alyssa A.	1,423.68	89.62	88.27	20.64	38.90	0.00	88.27	20.64

Client ID: 22BA
Client Name: City of Barre

WARRANT REPORT

City of Barre

Report As of Date:
4/30/2025

#	Employee	Gross	FWT	FICA	MEDI	SWT	SDI	ERFICA	ERMEDI
91	Protzman, Todd A.	575.00	39.72	35.65	8.34	13.38	0.00	35.65	8.34
93	Pullman, David L.	1,089.06	90.38	66.13	15.47	27.53	0.00	66.13	15.47
192	Rawson, Joseph A	1,177.14	121.20	69.44	16.24	33.24	0.00	69.44	16.24
212	Rea, Cara L	984.00	63.85	57.13	13.36	26.31	0.00	57.13	13.36
95	Reale, Michael R.	3,237.68	380.61	200.73	46.95	117.65	0.00	200.73	46.95
97	Rivard, Sylvie R	1,106.80	94.22	63.05	14.74	29.24	0.00	63.05	14.74
99	Rubalcaba, David T.	2,920.60	427.45	178.71	41.79	128.79	0.00	178.71	41.79
100	Russell, Paula L.	6,838.62	48.82	92.38	21.56	28.81	0.00	414.78	97.00
101	Ryan, Patty L.	3,813.30	439.91	236.42	55.29	171.27	0.00	236.42	55.29
147	Ryan, Robert E	95.60	0.00	5.93	1.38	11.00	0.00	5.93	1.38
214	Sabens, Christopher S	926.00	49.82	49.65	11.61	22.39	0.00	49.65	11.61
103	Seaver, Debbie L.	1,176.40	132.22	60.23	14.09	45.08	0.00	60.23	14.09
104	Shatney, Janet E.	1,670.00	113.15	95.32	22.29	37.13	0.00	95.32	22.29
202	Sheltra, Kimberly A	1,050.00	95.61	65.10	15.23	25.54	0.00	65.10	15.23
105	Smith, Clint P.	1,226.80	107.16	70.49	16.49	32.59	0.00	70.49	16.49
151	Smith, Michael P	1,080.80	52.00	61.45	14.37	19.58	0.00	61.45	14.37
185	Stanley, Gavin P	2,095.58	261.02	127.29	29.77	90.96	0.00	127.29	29.77
193	Stigall, Gretchen	1,126.80	96.84	64.41	15.07	29.93	0.00	64.41	15.07
148	Storellicastro, Nicolas R	2,525.68	223.79	156.59	36.63	70.42	0.00	156.59	36.63
110	Strassberger, Kirk E.	1,786.77	121.87	100.83	23.58	40.21	0.00	100.83	23.58
187	Taylor, Therese M	1,248.00	86.30	73.74	17.25	33.29	0.00	73.74	17.25
112	Tillinghast, Zachary M.	1,943.15	200.22	110.46	25.83	61.80	0.00	110.46	25.83
113	Tucker, Randall L.	3,607.75	358.68	207.45	48.52	108.53	0.00	207.45	48.52
114	Tucker, Russell W.	1,392.80	120.54	77.35	18.09	33.35	0.00	77.35	18.09
115	Vail, Braedon S.	2,227.20	228.59	137.61	32.18	85.14	0.00	137.61	32.18
116	Ward, James O.	40.00	0.00	2.48	0.58	0.00	0.00	2.48	0.58
180	Webster, James P	1,121.20	83.06	62.43	14.60	38.88	0.00	62.43	14.60
186	Young, Arthur D	1,352.00	56.87	75.24	17.60	30.37	0.00	75.24	17.60
REPORT TOTAL		205,552.24	19,908.57	11,804.99	2,760.80	6,614.11	0.00	12,127.39	2,836.24

Note 1 of 1

\$1,710,000

CITY OF BARRE
INTERFUND LOAN
PROMISSORY NOTE

City of Barre, Vermont

May 6, 2025

On May 6, 2040, for value received, the City of Barre promises to pay to the CITY OF BARRE WATER ENTERPRISE FUND, or order, the principal sum of:

ONE MILLION SEVEN HUNDRED TEN THOUSAND DOLLARS (\$1,710,000)

so much thereof as may be advanced hereunder, with interest at the rate of 1.05% per annum, calculated on an actual 365 day year from the date of each such advance, with principal and interest payable in lawful money of the United States at the office of CITY OF BARRE, in the City of Barre, Vermont in fifteen (15) annual installments of \$114,000 each, together with accrued interest on the principal balance hereof, on the 6th day of May of each year, and on the same day of each year thereafter through May 6, 2040, at which time all sums due hereunder shall be due and payable. Principal and interest may be prepaid in whole or in part prior to the above maturity date.

This Note is issued for the purpose of financing a certain capital acquisition, pursuant to a resolution adopted by the legislative body of the Issuer at a meeting thereof duly noticed, called and held May 6, 2025.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the issuance of this Note have been done, have happened, and have been performed in regular and due form as required by law and that the full faith and credit of the Issuer are hereby irrevocably pledged for the payment of this Note.

IN WITNESS WHEREOF, the Borrower has caused this Note to be signed by its Clerk, Treasurer and its City Council and its seal (if it has a seal) to be affixed hereto as of Note Date.

ATTEST:

CITY OF BARRE

ATTEST:

By: _____
CITY OF BARRE

Clerk

By: _____

(Seal)

And by: _____
Its Treasurer

All or a Majority of the City Council

CITY OF BARRE
RESOLUTION #2025-07
INTERFUND BORROWING

WHEREAS, the City of Barre has a Water Enterprise Fund (the “Fund”), which Fund at times will hold considerable balances pending expenditure for the purposes for which it was established;

WHEREAS, the City of Barre has need to borrow money in order to effect certain improvements, namely the acquisition of a new Public Works Garage (the “Project”), thereby incurring interest expense; and

WHEREAS, in order to pay a portion of the costs of such acquisition, the City Council proposes to effect an interfund loan in lieu of a commercial loan.

THEREFORE, BE IT RESOLVED, that the Project is necessary and proper and is required to be made.

BE IT FUTHER RESOLVED, the cost of such acquisition is estimated to be \$3,000,000, to be paid in part with the proceeds of a \$1,710,000 loan from the Fund, payable over a fifteen (15) year term with interest at the rate of 1.05%; and

BE IT FUTHER RESOLVED, that the City Council of the City of Barre has determined that it is in the City’s best interest that when the Fund has unencumbered balances available to invest, and the City has a necessity to borrow funds for capital projects, the City shall borrow from the Fund.

BE IT FUTHER RESOLVED, it is found and determined that the use of the Fund balances to pay the Project acquisition costs is an authorized and appropriate expenditure of such balances.

BE IT FUTHER RESOLVED, that loans from the Fund for the Project will be evidenced by a specific capital improvement Promissory Note, establishing loan repayment terms, including interest at the rate of one and five hundredths percent (1.05%) per annum, payable over a term not to exceed fifteen (15) years (“Loan”).

BE IT FUTHER RESOLVED, that the liability evidenced by such loan shall be disclosed in the City’s audited annual financial statements.

Dated: May 6, 2025

ATTEST:

CITY OF BARRE

Clerk

(Seal)

By: _____

All or a Majority of the City Council

Sullivan, Powers & Co., P.C.

Certified Public Accountants

77 Barre Street
P.O. Box 947
Montpelier, VT 05601
802/223-2352
www.sullivanpowers.com

Agenda Item #8-A May 6, 2025

Richard J. Brigham, CPA
Chad A. Hewitt, CPA
Jordon M. Plummer, CPA
VT Lic. #92-000180

Independent Auditor's Report

City Council
City of Barre, Vermont
City Hall, 6 North Main Street, Suite 2
Barre, Vermont 05641

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Barre, Vermont, as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the City of Barre, Vermont's basic financial statements as listed in the Table of Contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Barre, Vermont, as of June 30, 2024, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in "Government Auditing Standards", issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Barre, Vermont and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Change in Accounting Principle

As described in Note I.F. to the financial statements, in 2024, the City adopted new accounting guidance, GASB Statement No. 100, "Accounting Changes and Error Corrections", an amendment of GASB Statement No. 62. Our opinion is not modified with respect to this matter.

Members of The American Institute and Vermont Society of Certified Public Accountants

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Barre, Vermont's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and "Government Auditing Standards" will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and "Government Auditing Standards", we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Barre, Vermont's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Barre, Vermont's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 through 15, the budgetary comparison information on Schedule 1, the Schedule of Proportionate Share of the Net Pension Liability on Schedule 2 and the Schedule of Contributions on Schedule 3 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Barre, Vermont's basic financial statements. The accompanying Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. "Code of Federal Regulations" Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Expenditures of Federal Awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Barre, Vermont's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. These schedules have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion or provide any assurance on them.

Other Reporting Required by “Government Auditing Standards”

In accordance with “Government Auditing Standards”, we have also issued our report dated March 20, 2025, on our consideration of the City of Barre, Vermont’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Barre, Vermont’s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with “Government Auditing Standards” in considering the City of Barre, Vermont’s internal control over financial reporting and compliance.

Sullivan, Powers & Co.

March 20, 2025
Montpelier, Vermont
VT Lic. #92-000180

CITY OF BARRE, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2024

As management of the City of Barre, we offer readers of the City's financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2024. The purpose of the management discussion and analysis is to (a) assist the reader in focusing on significant financial issues, (b) provide an overview of the City's financial activity, (c) identify changes in the City's financial position, (d) identify any material deviations from the financial plan (the approved budget), and (e) identify individual fund issues or concerns.

FINANCIAL HIGHLIGHTS

Government-wide Statements (refer to Exhibits A and B)

- The assets and deferred outflows of resources of the City of Barre exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$52,687,638 (total net position). Of this amount, a combined unrestricted net position is a surplus of \$1,307,117 and \$3,614,456 represent resources that are subject to external restrictions on how they may be used.
- The City's total net position increased by \$1,803,910. Of this amount, net position of the governmental activities increased by \$1,785,204 and net position attributable to business-type activities increased by \$18,706.
- The City's total outstanding long-term debt decreased by \$960,003 during the current fiscal year, comprised of \$603,721 of new debt and \$1,563,724 in principal payments and debt forgiveness.

Fund Financial Statements (refer to Exhibit C, F, Schedule 4 and 12)

- Governmental funds contain many funds including General, Capital Improvement, Special Funds and Non-Major Funds.
 - Capital Improvement Fund – includes Streets, Sidewalks, and Capital Equipment Funds.
 - Special Fund – includes Re-appraisal, Donations, American Rescue Plan Act Funds, Opioid Settlement Funds, Russell Funds, Records Retention, and Grant funds.
 - Non-Major Governmental Funds – include Community Development, Police Special Revenues, Recreation Programs, Semprebon, TIF, Shade Tree Improvement, BOR Turf, and Cemetery Funds.
- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$8,300,863, an increase of \$2,019,536 in comparison with the prior year.
- The General Fund fund balance increased by \$1,054,881 in FY24. This was mainly due to the timing of the State Budget Adjustment Act Allocation. The City was also able to recognize vacancy savings, as the Permit Administrator position is still vacant, as well as several Police Department positions.
- The Capital Improvement Fund had an ending fund balance of \$2,784,946 of which \$2,369,343 is restricted for bond-approved projects, lease financing equipment purchases, and street and sidewalk reconstruction, capital equipment and capital improvement needs, \$341,192 is committed for capital improvement expenditures, \$9,200 is non-spendable inventory, leaving an assigned balance of \$65,211 to be used for capital improvement expenditures.
- The Special Fund fund balance increased by \$247,494 leaving an ending fund balance of \$996,805. This increase is mainly attributable to the receipt of opioid settlement funding, receipt of funding from a new donation fund, and interest earned on ARPA funds. While this fund balance increased in total, \$433,472 is restricted in large for records restoration, Civic Center improvements, and combating the opioid crisis, \$563,333 is assigned mainly for reappraisal expenses.
- The Non-Major Governmental Funds had a current year net change of \$355,379 leaving an ending fund balance of \$2,355,301. Of which, \$834,306 is Non-Expendable Cemetery Trust Funds, \$1,492,573 is restricted by external sources, and \$28,422 is assigned for Shade Tree Improvements and BOR Turf Expenditures.
- The Water Fund had a current year increase of \$430,808.
- The Sewer Fund operating expenses continue to exceed the revenues, resulting a current year loss of (\$412,102).

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements, presented in three sections: government-wide financial statements, fund financial statements, and notes to the financial statements. In addition, this report also contains required supplementary information such as a general fund budget to actual comparison and combining financial statements.

The financial activities of the government unit are recorded in funds. A fund, generally, is a separate set of books for each major activity. Fund financial statements report the City's operations in more detail than the government-wide statements by providing information about the City's most significant funds. There are two main operations referred to as general governmental activities, which are accounted for primarily in the general fund and supported in large part by property tax revenues, and business-type activities, which are supported by user fees, and are recorded in enterprise funds.

Government-Wide Financial Statements

The government-wide financial statements provide a general overview of the operations of the City presenting all data on the full accrual basis. There are two statements presented at the government-wide level: the Statement of Net Position and the Statement of Activities. Within each of these statements, the governmental activities are presented separately from the business-type activities. The governmental activities reflect the City's basic services; including general government, public safety, public works, community development, culture and recreation, and cemetery. The business-type activities of the City include the water and sewer fund.

The Statement of Net Position presents information on all of the City's assets, liabilities, and deferred inflows/outflows of resources, with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities reports how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused leave).

The government-wide financial statements include not only the City itself (referred to as the primary government), but also other legally separate entities for which the City is financially accountable (referred to as component units). During the period under audit, the City was not responsible for any entities that qualify as component units.

The government-wide financial statements can be found in Exhibits A and B.

Fund Financial Statements

A fund is a group of related accounts used to maintain control over resources that have been segregated for specific activities or objectives. The City uses fund accounting to ensure and demonstrate finance-related legal compliance. The funds of the City are segregated into three categories: governmental funds, proprietary funds, and fiduciary funds.

CITY OF BARRE, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2024

Governmental funds focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. The governmental fund financial statements provide a detailed short-term view that helps determine financial resources that are available to finance the City's programs in the near future.

The City maintains three major governmental funds; the General Fund, the Capital Improvement Fund, and the Special Fund. In addition to this, the City maintains a number of Special Revenue Funds, Capital Project Funds and Permanent Funds which do not qualify as major funds. These funds are consolidated into the column title Non-Major Governmental Funds. Combining financial statements containing more detailed information on these funds may be found on Schedules 4 through 13.

The governmental fund financial statements can be found in Exhibits C through E. The City adopts an annual budget for its general fund. Schedule 1 is a budget to actual comparison statement demonstrating compliance with the adopted budget.

Proprietary funds account for a government's business-type activities. There are two types of proprietary funds: enterprise funds and internal service funds. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City maintains two enterprise funds; the Water Fund and Sewer Fund. Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. The City has no internal service funds at this time.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water and Sewer Funds. The proprietary fund financial statements may be found in Exhibits F through H.

Fiduciary funds account for resources for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the programs of the City. The fiduciary fund financial statements of the City can be found in Exhibit I & J.

Notes to the Financial Statements provide additional information that is necessary to acquire a full understanding of the data provided in the government-wide and fund financial statement. The notes serve to explain, clarify, and expand upon the financial data presented in the financial statements. The notes are found immediately following the financial statements.

Supplementary information including a budgetary comparison statement for the general fund can be found immediately following the notes to the financial statements.

The combining statements referred to earlier in connection with non-major governmental funds are presented immediately following the required supplementary information.

CITY OF BARRE, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2024

GOVERNMENT-WIDE FINANCIAL ANALYSIS

	Governmental Activities		Business-type Activities		Total Government	
	2024	2023	2024	2023	2024	2023
Assets:						
Cash, Restricted Cash, Cash						
Equivalents, Investments,						
Deposits held by Escrow Agent	\$ 12,338,966	\$ 10,257,581	\$ 1,514,692	\$ 1,655,399	\$ 13,853,658	\$ 11,912,980
Receivables, Net	1,936,579	979,801	2,490,155	1,563,383	4,426,734	2,543,184
Other Assets	(11,009)	(955,959)	597,974	1,722,068	586,965	766,109
Capital Assets	35,412,838	35,837,677	25,426,536	25,263,497	60,839,374	61,101,174
Total Assets	49,677,374	46,119,100	30,029,357	30,204,347	79,706,731	76,323,447
Deferred Outflow of Resources	1,611,779	2,014,107	213,058	254,563	1,824,837	2,268,670
Liabilities:						
Other Liabilities	5,200,292	3,509,972	1,005,359	686,352	6,205,651	4,196,324
Non-Current Liabilities	13,182,810	13,614,270	9,134,220	9,704,215	22,317,030	23,318,485
Total Liabilities	18,383,102	17,124,242	10,139,579	10,390,567	28,522,681	27,514,809
Deferred Inflow of Resources	283,741	171,859	37,508	21,721	321,249	193,580
Net Position:						
Net Investment in Capital Assets	29,438,877	29,529,694	18,327,188	17,669,457	47,766,065	47,199,151
Restricted	3,614,456	2,312,743	-	-	3,614,456	2,312,743
Unrestricted/(Deficit)	(431,023)	(1,005,331)	1,738,140	2,377,165	1,307,117	1,371,834
Total Net Position	\$ 32,622,310	\$ 30,837,106	\$ 20,065,328	\$ 20,046,622	\$ 52,687,638	\$ 50,883,728

As noted above, net position serves as a useful indicator of a government's financial position over time. At the end of the fiscal year, the City's assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$52,687,638. The City's total net position is split between governmental activities of \$32,622,310 and business-type activities net position of \$30,837,106.

The largest portion of the City's net position, 90.7%, reflects its investment in capital assets (e.g., land, buildings, machinery, equipment and infrastructure (roads, bridges, etc.) less any related, outstanding debt used to acquire those assets. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of the outstanding related debt, the resources needed to repay that debt must be provided by other sources, since the capital assets cannot be used to liquidate these liabilities.

\$3,614,456 (6.9%) of the City's net position is restricted. These assets are subject to external restrictions on their use. The remaining is unrestricted surplus of \$1,307,117.

CITY OF BARRE, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2024

	Governmental Activities		Business-type Activities		Total Government	
	2024	2023	2024	2023	2024	2023
Revenues & Transfers:						
Program Revenues:						
Charges for Services	\$ 1,922,233	\$ 1,776,874	\$ 5,904,016	\$ 6,000,674	\$ 7,826,249	\$ 7,777,548
Operating Grants & Contributions	3,171,566	1,690,594	428,024	37,500	3,599,590	1,728,094
Capital Grants & Contributions	473,738	164,303	25,350	52,665	499,088	216,968
General Revenues:						
Property & Local Option Taxes	12,118,872	11,365,103	-	-	12,118,872	11,365,103
Other	1,166,431	164,774	21,502	67,916	1,187,933	232,690
Total Revenues & Transfers	18,852,840	15,161,648	6,378,892	6,158,755	25,231,732	21,320,403
Expenses:						
General Government	2,053,089	2,139,942	-	-	2,053,089	2,139,942
Public Safety	7,039,363	6,986,593	-	-	7,039,363	6,986,593
Public Works	6,019,679	3,144,212	-	-	6,019,679	3,144,212
Culture and Recreation	1,228,208	1,159,883	-	-	1,228,208	1,159,883
Community Development	205,230	1,121,501	-	-	205,230	1,121,501
Cemetery	282,232	278,911	-	-	282,232	278,911
Interest on Long-term Debt	239,835	229,677	-	-	239,835	229,677
Water	-	-	2,695,397	2,660,219	2,695,397	2,660,219
Sewer	-	-	3,664,789	3,131,824	3,664,789	3,131,824
Total Expenses	17,067,636	15,060,719	6,360,186	5,792,043	23,427,822	20,852,762
Increase in Net Position	1,785,204	100,929	18,706	366,712	1,803,910	467,641
Beginning Net Position	30,837,106	30,736,177	20,046,622	19,679,910	50,883,728	50,416,087
Ending Net Position	\$ 32,622,310	\$ 30,837,106	\$ 20,065,328	\$ 20,046,622	\$ 52,687,638	\$ 50,883,728

Governmental activities

Governmental activities increased the City's net position by \$1,803,910 for the fiscal year ended June 30, 2024.

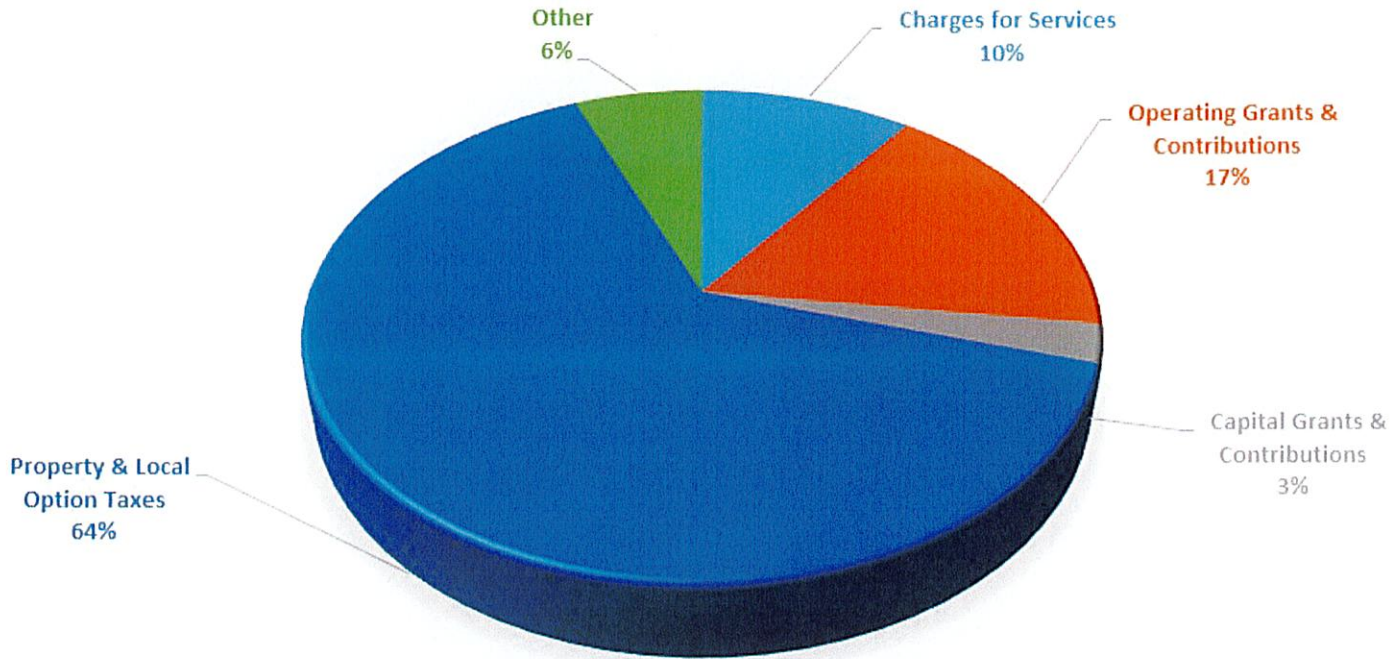
Key elements of the change are as follows:

- Total governmental revenues increased by 24.35% or \$3,691,192 from 2023 to 2024. This was driven by an increase in property taxes, charges for services, and grants and contributions increased significantly from the prior year.
- Property and local option tax revenues increased 6.63% or \$753,769 from the previous year as a result of an increase of 4.53% in the property tax rate to \$2.1094 per \$100 of assessed value from \$2.0180 in 2023.
- Total governmental activities' expenses increased by 13.33% or \$2,006,917 from 2023 to 2024. Public safety remains the largest category of expenses year over year. Public safety expenses at the end of 2024 were \$7,039,363, which is an increase of .76% or \$52,770. Public works department expenditures increased significantly, \$2,875,467 or 91.45% year over year due to the July 2023 flood.

The majority of revenue for governmental activities comes from property and local option taxes; 64% of total revenue or \$12,118,872. Operating Grants & Contributions are the second largest category of revenue at 17% of total revenue or \$3,171,566. The following graph shows the distribution of governmental revenues by source.

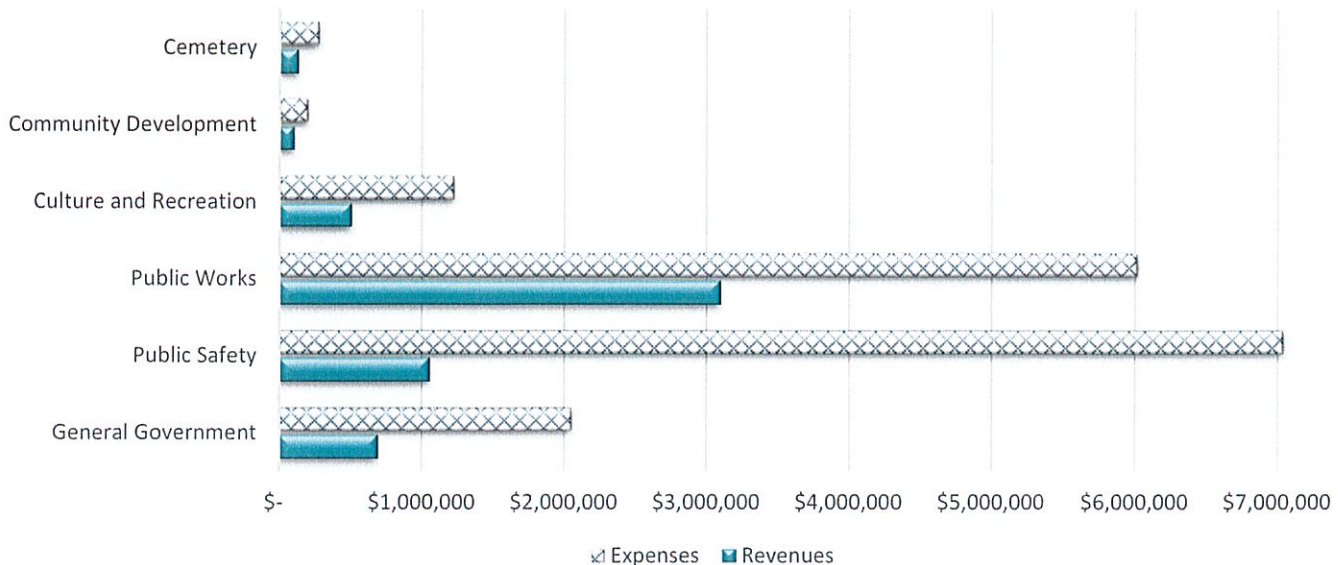
CITY OF BARRE, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2024

REVENUES BY SOURCE - GOVERNMENTAL ACTIVITIES



The following chart shows how major programs are funded. The revenues included in this graph are program specific revenues such as user fees, capital grants, and operating grants. General revenues such as property revenues and interest earnings are excluded. This chart indicates that program revenues do not support program expenses requiring property taxes to pay for the bulk of the expenses.

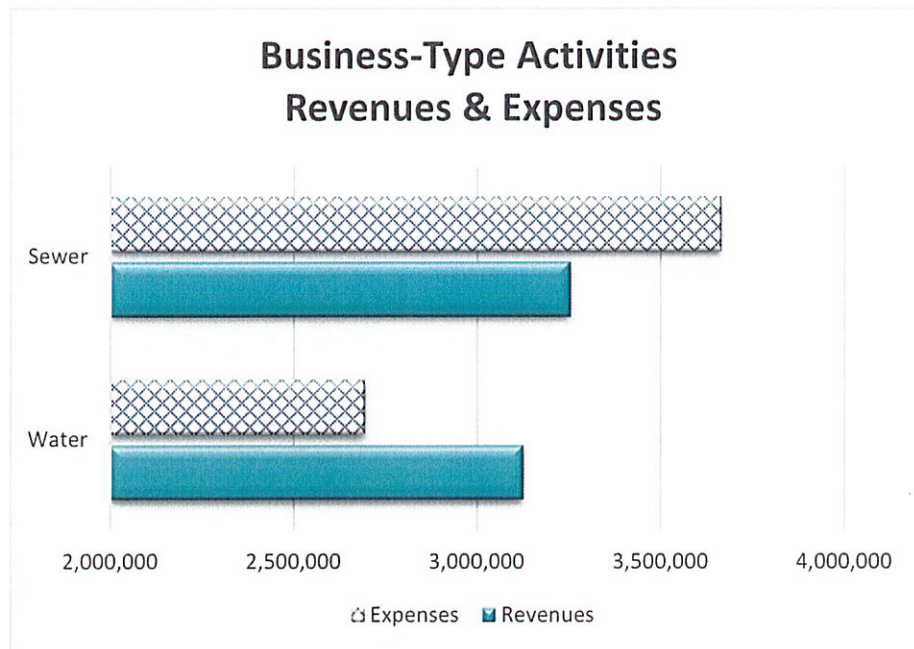
Governmental Activities - Revenues & Expenses



Business-type activities (Water and Sewer Funds):

Business-type activities increased the City's net position by \$18,706 during the current fiscal year. Key elements of this change are as follows:

- Sewer Fund was (\$412,102) short of covering their expenditures with charges for services. Charges for services include user fees, including Barre Town, penalties, and connection fees. Operating expenses increased 17.02% or \$532,965. Sewer response and repairs are continuing to increase in frequency as our system ages, specifically repairs to the wastewater treatment plant.
- Water Fund ended FY24 with a change in net position of \$430,808, making the total net position of \$12,607,258. Of that total, \$8,888,473 reflects the investment in capital assets, net of outstanding debt used to acquire or construct those assets and \$3,718,785 is unrestricted.



Business-type activities are accounted for in the same manner that businesses account for operations. It is necessary that revenues, operating and non-operating, plus retained earnings meet or exceed expenses to continue to operate. The graph above demonstrates that during the fiscal year expenses exceeded revenues in the sewer department and the revenues exceeded the expenses in the water department.

FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As noted earlier, the City of Barre uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Information presented and discussed in this section is specific to the fund financial statements.

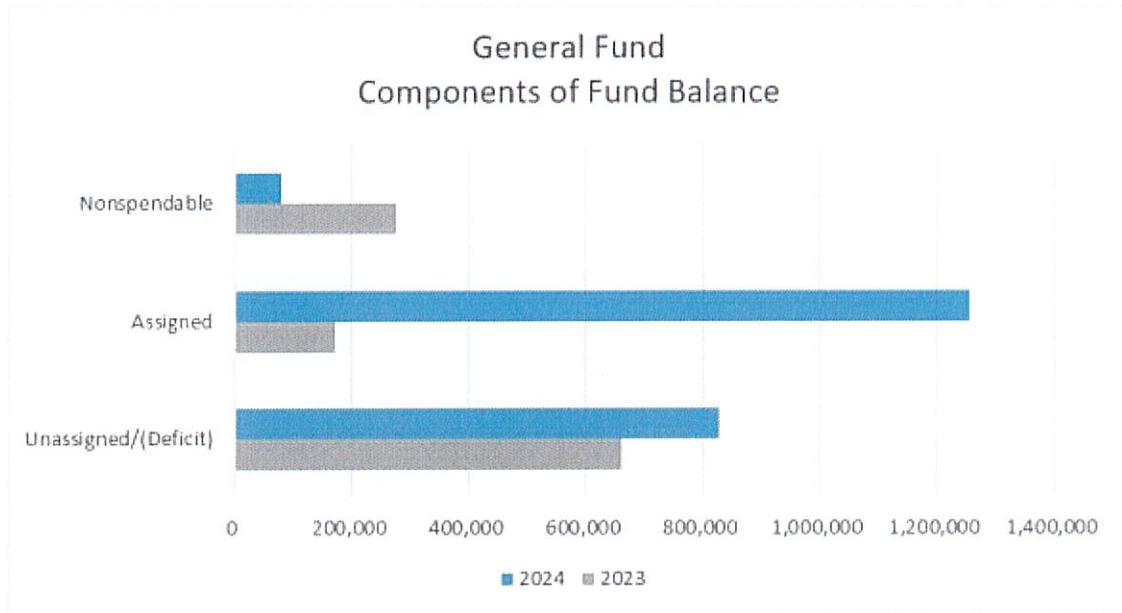
Governmental Funds

The focus of the City's governmental funds is to provide information on current year revenue, expenditures, and balances of spendable resources. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

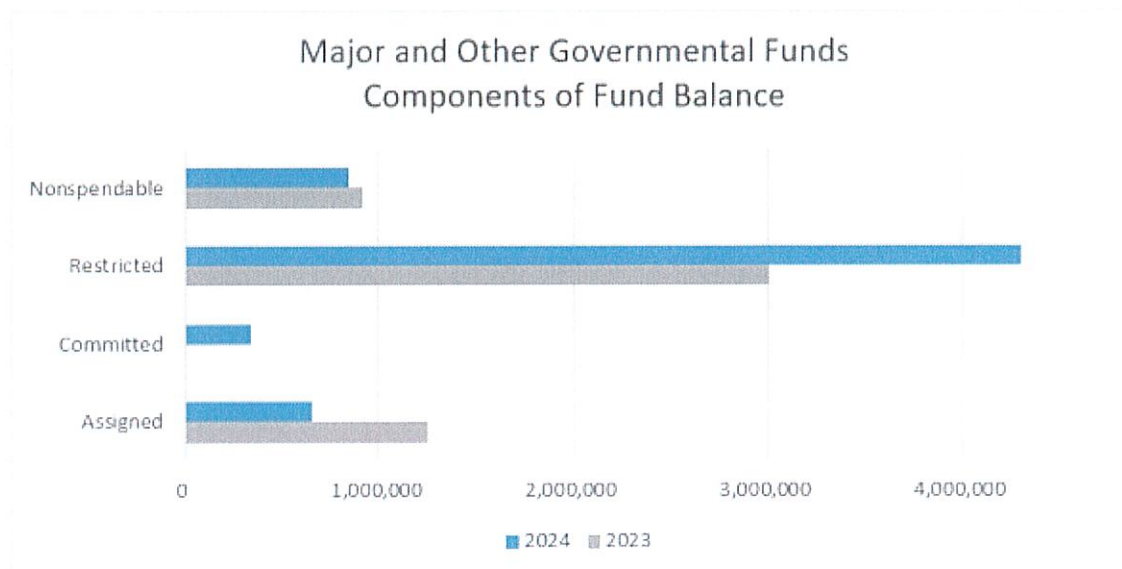
CITY OF BARRE, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2024

At June 30, 2024, the City's governmental funds reported combined fund balances of \$8,300,863, an increase 32.15% or \$2,019,536 in comparison with the prior fiscal year. The unassigned fund balance is \$828,420, which is an increase of 25.17% or \$166,606 from the prior fiscal year. The remainder of the fund balance is either nonspendable \$923,238, restricted for particular purposes \$4,295,388, committed for specific purposes \$341,192, or assigned by the City for specific purposes \$1,912,625. The components of each category are detailed in Footnote IV. L. Fund Balances.

The general fund is the chief operating fund of the City. At the end of the fiscal year, total fund balance in the general fund was \$2,163,811, an increase of \$1,054,881 from the previous year. Of this amount, \$79,732 is in nonspendable form (prepaid expenses and inventory). Of the remaining amount, \$828,420 is the fund unassigned balance.

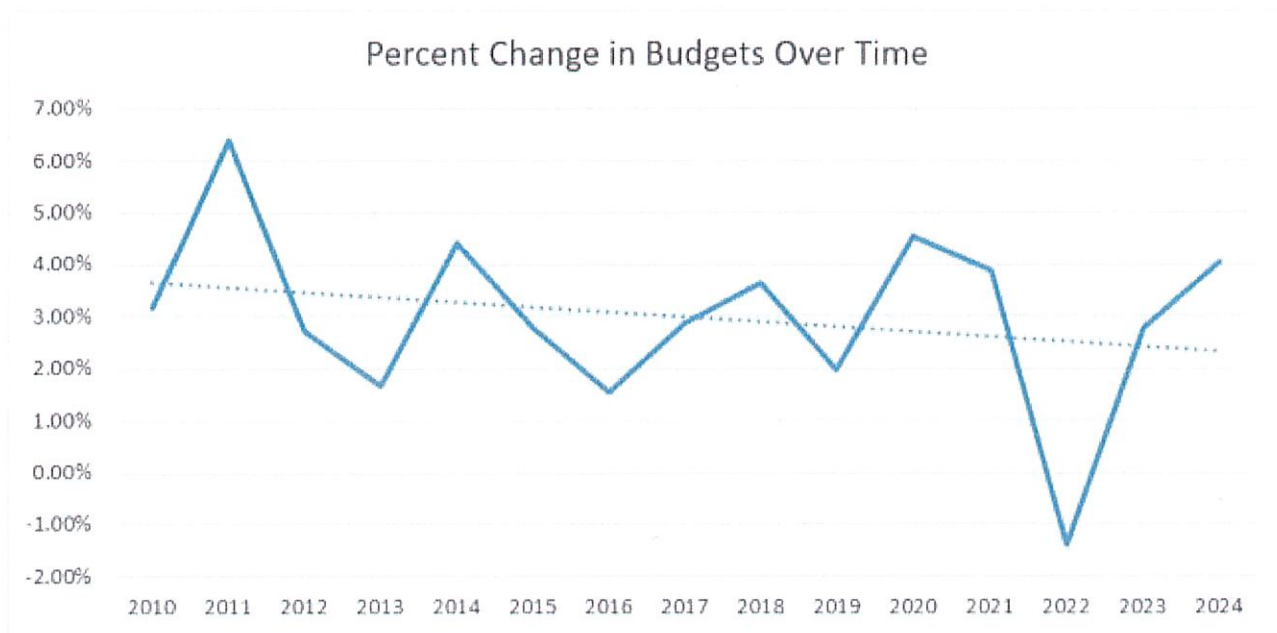


In the governmental funds other than the general fund, the most noteworthy change to the fund balance is a \$1,289,959 increase in the restricted fund balance of \$4,295,388. The capital improvement fund increased its restricted fund balance by \$849,246 and non-major governmental funds increased its restricted fund balance by \$358,670.



GENERAL FUND BUDGETARY HIGHLIGHTS:

The City's budget for the year ended June 30, 2024 passed on the first vote in March of 2023. There were no budget amendments made during the year. The City's FY24 general fund budget total \$13,728,343 increased 4.05% from FY23. Actual results on the year were an increase of \$1,054,881. Revenues came in ahead of budget by .28% or \$38,395. The City continues to be impacted by the nationwide labor shortage and struggled to fill key city positions such as a Permit Administrator and Police Officers. Although not desired, this impact resulted in vacancy savings allowing for the expenditures to be underspent by 2.91% or \$400,322. The July 2023 flood damages and timing of FEMA and State reimbursements also impacted the general fund as those costs were unbudgeted for. That amounted to (\$426,960) net reduction to the general fund. The State of Vermont allocated the City \$1,050,000 as part of their FY24 Budget Adjustment Act. As a result, there was a net increase of \$1,054,881 to the fund balance.



CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

Barre City's investment in capital assets for its governmental and business-type activities as of June 30, 2024, totaled \$60,839,374 (net of accumulated depreciation). These assets include land, works of art, construction in progress, building and facilities, vehicles, machinery and equipment, furniture, infrastructure, cemetery developments, and distribution and collection systems. The City's combined investment in capital assets increased in FY24 by \$3,071,024. Combined depreciation for the fiscal year is \$3,047,428. With the City disposing of assets totaling \$285,396, net of accumulated depreciation, and the combined accumulated depreciation exceeding the combined investment in capital assets, caused a net decrease in capital assets of \$261,800.

Major capital asset transactions during the year included the following additions:

- Vehicles and equipment purchased in FY24 consisted of the following: Police Department – Ford Interceptor; Fire Department – Rescue Tools; Streets Department – Two (2) John Deere Loaders, Two (2) Bobcats, Two (2) Message Signs, Stonex Navigation System, Motorola Radio System; Facilities - Bobcat; BOR – Turf; Parks – Garfield Playground Structure; Public Safety Building – Two (2) Boilers; City Hall – Carrier Rooftop AC Unit; Water – VFD Pump, SCADA Upgrade, Motorola Radio System; Sewer – Motorola Radio System, North End Pump Station, Spectrophotometer, Gearbox, Yaskawa VFDS & Hach DO Probes.

CITY OF BARRE, VERMONT
MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2024

- Infrastructure additions: Paving: Bank St., Cable St., Churchhill St., Farwell St., Phelps Pl., Pleasant St., S. Main St., Warrant St.
- Land Purchases: Duffy Ave. Property
- Buildings & Building Improvements: Old PD Space Renovation, N. Main St. Walk Thru – Roof repairs
- Water Main Lines: Berlin St., Merchant/Maple, Metro Way
- Sewer Main Lines: Merchant/Maple, Merchant/Warren St., Cable St., Cassie St.; Brooklyn St. Syphon Access Rd.
- Construction in progress: DPW Campus, Metro-Way Bike Path, Two (2) Chassis for Dump Trucks, Cassie St. Stormwater, Onward St. Paving & Shim, Grace/Hill St. ML, 302 Water Main Project, West Hill Tank, Cobble Hill Transmission Line, WWTP Pumps, WWTP Headworks Project

Major capital asset transactions during the year include the following deletions:

- Vehicle and equipment deletions included: Fire Safety Tools, Two (2) John Deere Loaders, Three (3) Bobcats
- Buildings & Building Improvements: Wheelock Building
- Land: 22 Hill St., Wheelock

The Streets Department transferred a bobcat to the Facilities Department.

Summary of Capital Assets

	Governmental Activities		Business-type Activities		Total Government	
	2024	2023	2024	2023	2024	2023
Capital Assets:						
Land	3,536,836	3,531,836	319,011	319,011	3,855,847	3,850,847
Works of Art	308,184	308,184	-	-	308,184	308,184
Construction in Progress	386,986	141,681	387,721	1,327,232	774,707	1,468,913
Buildings and Building Improvements	11,577,999	11,482,815	459,559	459,559	12,037,558	11,942,374
Vehicles, Machinery, Equipment and Furniture	9,539,300	8,934,355	3,627,922	2,071,416	13,167,222	11,005,771
Infrastructure	34,084,256	33,600,032	-	-	34,084,256	33,600,032
Cemetery Developments	823,929	823,929	-	-	823,929	823,929
Distribution and Collection Systems	-	-	40,246,584	39,812,843	40,246,584	39,812,843
	60,257,490	58,822,832	45,040,797	43,990,061	105,298,287	102,812,893
Less: Accumulated Depreciation	(24,844,652)	(22,985,155)	(19,614,261)	(18,726,564)	(44,458,913)	(41,711,719)
Total Assets, Net	35,412,838	35,837,677	25,426,536	25,263,497	60,839,374	61,101,174

Long Term Debt

The City began the year with \$16,758,120 in long-term debt outstanding. As of June 30, 2024 this amount had decreased by (\$960,003) or (5.73%) to end the current year at \$15,798,117.

Summary of Long Term Debt

	30-Jun-23	Additions	Deletions	30-Jun-24
Governmental Activities	7,828,080	512,503	851,384	7,489,199
Business-type Activities	8,930,040	91,218	712,340	8,308,918
Total Government	16,758,120	603,721	1,563,724	15,798,117

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MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2024

Factors contributing to the change include the following:

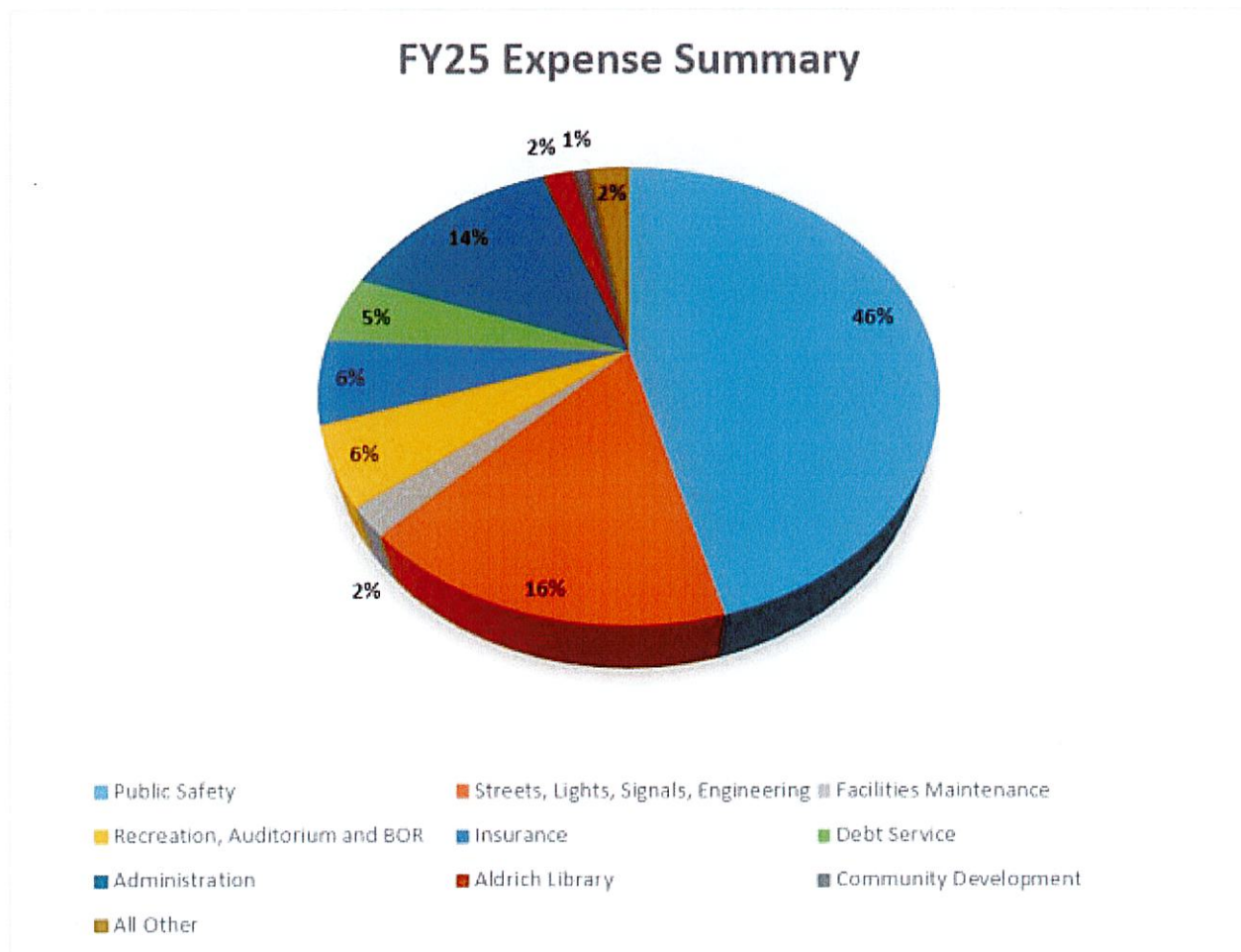
- Principal payments totaling \$851,384 were made and new debt was secured for lease financing of a plow and excavator on the governmental activities debt. For the business-type activities debt, principal payments totaling \$659,440 were made, \$91,218 of new debt was secured of which, \$52,900 principal forgiveness was recognized.

Additional information about long-term debt can be found in Footnote IV. K.

NEXT YEAR'S BUDGET

Barre City voters approved a General Fund budget of \$14,873,780 for FY25 in May 2024. The budget represents an increase of \$1,145,437 or 8.34% over the FY24 budget. The municipal tax rate increased by .25% to \$2.1147.

The graph below depicts how the City anticipates to spend its revised General Fund operating budget.



REQUESTS FOR INFORMATION

This report is designed to provide an overview of Barre City's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Assistant City Manager, City of Barre, 6 N. Main St. Barre, VT 05641.



City of Barre, Vermont

“Granite Center of the World”

CITY COUNCIL AGENDA: 5/6/2025

Agenda Item No.: 8-B

AGENDA ITEM DESCRIPTION: Civic Center Operations Update

SUBMITTING DEPARTMENT or PERSON: The Manager

BACKGROUND INFORMATION:

The Civic Center consists of the Barre Municipal Auditorium, B.O.R. and Alumni Hall. These facilities are historic buildings woven into the fabric of this community.

The Aud and B.O.R. primarily serve as recreation sites for, among other sports, basketball, pickleball, hockey, soccer, football, lacrosse, and baseball. Both facilities also host “free-play” events, such as open gym, open turf, and stick and puck. These facilities also host stand-alone events, such as a holiday craft fair and highway show, among others.

Alumni Hall serves both as an events and conference center, and houses the following City departments; Assistant City Manager, Finance, Human Resources, and Facilities & Grounds. This building also hosts limited recreation events (such as Zumba), and is often rented in support of larger events at the Aud and/or B.O.R.

The purpose of this agenda item is to update the City Council about the financial details of the Civic Center complex. (Please refer to the attachments for details.) As a whole the sites have operated at a deficit since at least FY14. In FY24, the overall deficit was \$264,615, which is primarily drive by staffing costs. Each of the three buildings operate at a deficit (\$163,246 for the Aud, \$97,330 for the B.O.R. and \$4,039 for Alumni Hall).

From a revenue standpoint, the B.O.R. is by far the greatest revenue generator, bringing in \$144,006 in FY24, followed by the Aud at \$75,200 and Alumni Hall at \$6,451. Auditorium rentals have been steadily increasing, and we expect the B.O.R. to rebound from recent dips in revenue after the turf becomes a better known commodity.

All facilities have been impacted by the loss of cell tower rental fees, which steadily declined since 2019, until the last rental expired in 2023. Further, the City has also successfully filled long-vacant positions in the Facilities & Grounds Department, which has the effect of increasing the deficit.

Even though they operate at a deficit, we believe these are critical facilities for the community. These buildings provide valuable recreation and entertainment space for residents of the City. The Auditorium also functions as the region’s emergency shelter. Unfortunately, the site has been activated as a shelter during each of the past three years, serving people from Barre and from surrounding communities.

ATTACHMENTS: Civic Center financial details

RECOMMENDED ACTION/MOTION:

None.

	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24
Auditorium	(100,677)	(57,776)	9,825	14,161	6,510	(12,114)	(35,520)	(97,662)	(82,317)	(127,601)	(163,246)
BOR	(36,047)	7,783	(79,958)	(26,279)	(19,042)	(28,871)	(39,790)	(73,929)	(106,312)	(108,628)	(97,330)
Alumni Hall	316	(5,015)	13,646	9,184	3,491	8,919	13,566	(4,221)	1,693	(18,664)	(4,039)
Annual Total	(136,409)	(55,008)	(56,487)	(2,934)	(9,041)	(32,066)	(61,744)	(175,812)	(186,936)	(254,893)	(264,615)

BARRE CIVIC CENTER OPERATING REVENUE & EXPENSE SUMMARY

FY 2023-24						REVENUE		Notes	
	Alumni Hall	Auditorium	BOR	Summer Maint	Total				
Cell Tower	\$ -	\$ -	\$ -	\$ -	\$ -				
Rentals	\$ 6,451.00	\$ 60,907.50	\$ 144,006.62	\$ -	\$ 211,365.12				
Custodial/Rentals (Combined)	\$ -	\$ 14,292.50	\$ -	\$ -	\$ 14,292.50				
TOTAL REVENUE	\$ 6,451.00	\$ 75,200.00	\$ 144,006.62	\$ -	\$ 225,657.62				
FY 2023-24						EXPENSES			
	Alumni Hall	Auditorium	BOR	Summer Maint	Total				
Personnel - Total Compensation (including all benefits)	\$ -	\$ 128,951.92	\$ 116,175.56	\$ 126,770.63	\$ 371,898.11			a	
Overtime	\$ -	\$ 2,586.00	\$ 1,496.45		\$ 4,082.45				
Clothing		\$ 2,497.16	\$ 2,366.46		\$ 4,863.62				
Footwear		\$ 214.00	\$ 574.00		\$ 788.00				
Glasses		\$ -	\$ 175.00		\$ 175.00				
Electricity		\$ 12,206.85	\$ 18,310.27		\$ 30,517.12				
Solar		\$ 13,033.99	\$ 19,560.95		\$ 32,594.94				
Phone		\$ -	\$ -		\$ -				
Water		\$ 4,386.51	\$ 25,335.89		\$ 29,722.40				
Rubbish		\$ 8,563.87	\$ -		\$ 8,563.87				
Propane		\$ 2,428.26	\$ 10,953.83		\$ 13,382.09				
Fuel Oil		\$ 39,636.25	\$ -		\$ 39,636.25				
Bldg. Maintenance	\$ 10,489.63	\$ 13,919.66	\$ 33,584.04		\$ 57,993.33				
IT		\$ 3,870.96	\$ 4,065.00		\$ 7,935.96				
Supply/Equipment		\$ 1,124.05	\$ 6,587.49		\$ 7,711.54				
Custodial Supply		\$ 5,026.11	\$ 2,162.00		\$ 7,188.11				
Contract/Agreement	\$ -	\$ -	\$ -		\$ -				
Project Materials	\$ -	\$ -	\$ -		\$ -				
TOTAL EXPENSES	\$ 10,489.63	\$ 238,445.59	\$ 241,336.94	\$ 126,770.63	\$ 617,042.79				
FY2023-24 SURPLUS/(DEFICIT) (RAW)	\$ (4,038.63)	\$ (163,245.59)	\$ (97,330.32)	\$ (126,770.63)	\$ (391,385.17)			b,c	
FY2023-24 SURPLUS/(DEFICIT) (ADJUSTED*)	\$ (4,038.63)	\$ (163,245.59)	\$ (97,330.32)	\$0	\$ (264,614.54)			b,c	

Notes:

- a) Personnel costs exclude the Facilities & Recreation Directors' compensation, but does include all Civic Center Direct Support Staff Compensation, including support of off-season, non-Civic Center Activities (i.e. off-site weekly summer maintenance of 14 Playgrounds and 6 Miscellaneous areas)
- b) *Adjusted Net Expenses deducts non-Civic Center Staff Expenses (\$126,771) allocated to City-Wide Summer Maintenance
- c) Above data makes no accounting of the indirect economic and/or intangible benefits to the Barre community or retail/commercial sector

CIVIC CENTER REVENUE SUMMARIES (FY2013-2024)

FISCAL YEAR	BOR CONSESSION FEES	PRO SHOP RENT	AUD RENTS & LEASES	ALUMNI HALL RENTS & LEASES	BOR RENTS & LEASES	CUSTODIAL FEES RENT/LEASE	CELL TOWER FEES	Annual Sub-Totals
2013	1,831	662	45,135	5,945	187,297	7,849	69,148	317,867
2014	1,500	493	47,171	6,860	140,346	9,931	84,123	290,424
2015	2,000	700	46,034	16,769	176,108	6,804	105,532	353,947
2016	2,250	735	52,660	18,217	164,492	9,785	110,057	358,196
2017	2,191	735	46,708	15,548	179,330	10,857	126,068	381,437
2018	2,250	-	60,590	14,029	165,374	12,156	98,705	353,103
2019	-	-	59,102	16,600	158,935	13,044	107,198	354,879
2020	-	-	43,979	18,045	146,386	7,823	77,775	294,007
2021	1,500	-	11,846	3,495	107,092	1,609	47,483	173,025
2022	-	-	62,366	9,300	140,018	8,363	49,159	269,205
2023	-	-	61,181	10,200	125,143	11,937	33,847	242,308
2024	-	-	60,908	6,451	144,007	14,293	-	225,658

Barre Warming Center 2024 - 2025

Timeline

- January 2024: the City of Barre put \$6,000 in the Annual Budget to fund staffing and other expenses to provide a warming site for people who were out side with no place to go in the morning.
- August 2024: Kristen Baumann, Director at the Aldrich Library, Brooke Pouliot, Community Outreach Specialist for the Barre Police and Tess Taylor, Homelessness and Housing Liaison for the City of Barre pull together a meeting of 45 service providers, local church members and community partners to create a plan for the upcoming season.

Timeline, cont'd.

- September 2024: Barre Congregational Church convenes a community meeting with concerns about safety and homelessness attended by the greater church community, law enforcement, city council members and concerned neighbors.
- November, 2024: The Barre Warming Center opens, serving coffee and baked goods as a warming center/drop-in center for people who need it. 1 staff person, Keith Bumps, and volunteers from each of 5 churches make sure the warming center is open Monday – Friday mornings, with service providers attending as they were able.

Dates of Operation

November 4, 2024 – May 2, 2025

Monday – Friday 7 am – 10 am

(April 21 – May 2, the hours were reduced to 8am – 10am.)

-
- 1209 visits to the Warming Center from November – May.
 - Average daily count of guests: 10 per day, with as many 18 or 19 on a given day
 - Coffee, baked goods and other food as donated provided.
 - Coats and other donated clothing, footwear, socks, hats, gloves, blankets and personal care products provided

Partners

- City of Barre
- Church of the Good Shepherd, Episcopal
- Barre Congregational Church
- Hedding United Methodist Church
- First Presbyterian Church
- Unitarian Universalist Church
- Good Samaritan Haven
- Enough Ministries
- Turning Point Recovery Center
- Washington County Mental Health
- Capstone Community Action
- Aldrich Public Library

Budget

Income:

City of Barre \$6,000

Donations \$1,450

Total Income \$7,450

Expenses:

Staff \$6,000

Supplies \$ 644

Utilities \$ 800

Total Expenses \$7,444

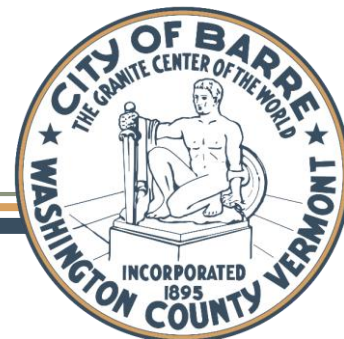
We thank the City of Barre, community partners and our terrific crew of volunteers.

Most of all, we thank our amazing guests, who've provided us with so much love, laughter and insight into the complexities of their lives.

It is at once an uplifting and humbling experience.

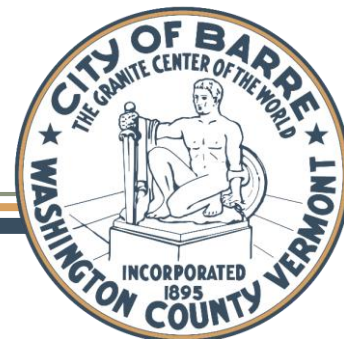
BARRE CITY FLOOD RESILIENCY PLAN UPDATE PROCESS

MAY 6, 2025



BACKGROUND

- Barre City Flood Resiliency Plan adopted on November 12, 2024
- As laid out in the plan:
 - "Following adoption of the plan, 1-2 sections will be scheduled for updates at every Council meeting. With 21 key goals, that will ensure each goal is reviewed at least once every calendar year."
- Additionally, we'll do a full review every six months; we are coming up on that review.



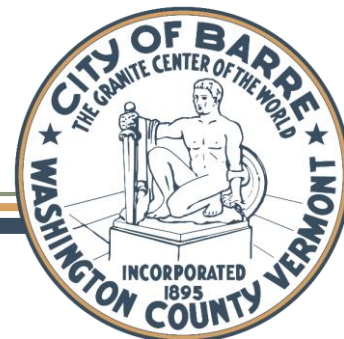
WHICH PARTS OF THE PLAN HAVE GOTTEN UPDATES?

- November 26: elevation priorities (4.2)
- December 10: Prospect Heights (4.1)
- December 17: Seminar Street development (4.3)
- January 7: elevation priorities (4.2), Barre Auditorium (3.3)



WHICH PARTS OF THE PLAN HAVE GOTTEN UPDATES?

- January 14: community micro-grants (2.4)
- January 28: FEMA buyouts (3.5)
- February 11: neighborhood walks (1.4) and resident education (1.5)
- February 25: DPW garage (3.1) neighborhood walks (1.4) and resident education (1.5)



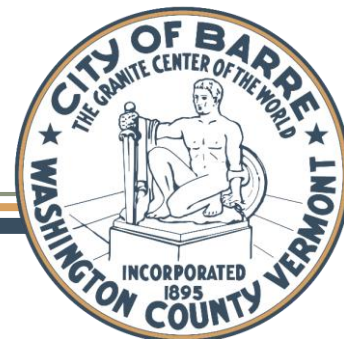
WHICH PARTS OF THE PLAN HAVE GOTTEN UPDATES?

- March 11: hydrology study (1.1)
- March 25: Seminary Street housing (4.3), resolve Berlin St bridge (3.4), remove railroad trestle (3.2)
- April 22: Stormwater system study (1.2)



UPDATE STATS

- 18 total flood plan updates in 6 months
- 15 out of 21 goals saw substantive updates at meetings
 - An additional 5 goals saw passing updates or mentions
- Only one goal was completely absent (ward meetings & street captains)



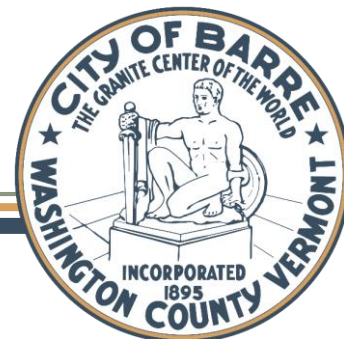
LESSONS LEARNED

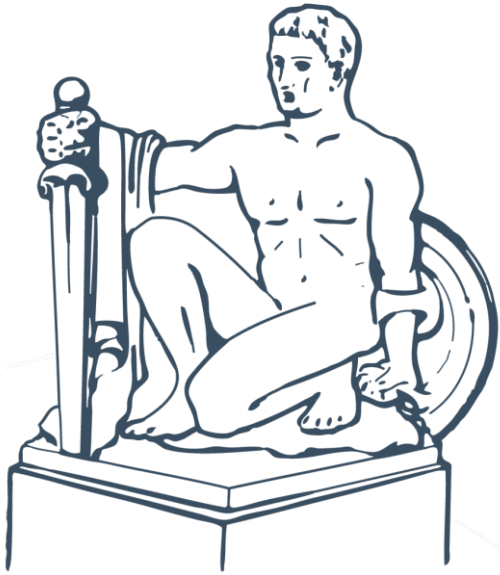
- We're actually making incredibly good progress
- More focus on spreading out updates, even if repeated updates on important projects will happen
- Planning ahead leads to more substantive and well-paced updates (human error by Councilor!)



WHAT'S NEXT?

- May 6, 2025: review past updates with Council
- May 19 – 30, 2025: public comment, including meetings & survey feedback
- May 20, 2025: review update process
- June 10, 2025: discuss plan updates
- June 24, 2025: adopt updated plan





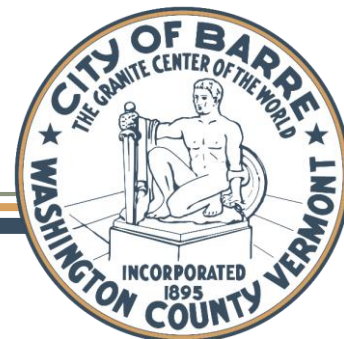
THANK YOU

QUESTIONS/DISCUSSION?

WWW.BARRECITY.ORG



@BARRECITYVT



Agenda Item #8-E May 6, 2025

2025 Potential Charter Changes

Appointed Clerk
Sale of City property
Fund balance

Sec. 205. Officers elected.

(a)(1) The legal voters shall elect biennially a Mayor[, and one person to serve as Clerk and Treasurer].

Sec. 301. {Governing body.}

(2) Within the limitations of the foregoing, the [council] **Council** shall have the power to:

(e) Appoint and remove the Clerk, who may or may not be the same individual.

(4) All **full- or part-time** City employees [to include full-time and part-time,] are prohibited from holding the office of councilor or mayor.

Sec. 313. {Sale or lease of City property.}

The City Council may authorize the sale or lease of any real or personal estate belonging to the City, and all conveyances, grants or leases of such real estate shall be signed by the Mayor, **the City Manager, or any councilor duly authorized by an action of the City Council**.

Sec. 601. Payment of taxes.

(b) At the close of the fiscal year **audit**, any unexpended funds remaining from the City budget may be retained, if approved by vote of the City Council, as an undesignated fund balance for future use. Any funds retained pursuant to this provision shall be limited to an amount not greater than **[five] ten percent** of the City **general fund** budget **expenses for the most recent voter-approved fiscal year**. Any amount remaining in excess of **[five percent in the City budget]** **such amount** must be used in the subsequent budget to cut the tax rate.

Nominate a local leader from the City of Barre to attend Community Leadership Summit - FREE

From VT Council on Rural Development <nick@vtrural.org>

Date Thu 4/24/2025 9:57 AM

To Nicolas Storellicastro <citymanager@barrecity.org>; Cheryl Metivier <clerk@barrecity.org>; Thom Lauzon <t.lauzon@barrecity.org>

You don't often get email from nick@vtrural.org. [Learn why this is important](#)

Dear Nicolas, Cheryl and Thom,

The Vermont Council on Rural Development invites you to nominate a local leader from the **City of Barre** to participate in the 6th Vermont Community Leadership Summit, **August 11th at Vermont State University in Randolph**. Registration will open in June. [No formal vote or motion is required by us for you to offer this opportunity to a local leader.]

In our last five annual Leadership Summits, hundreds of people came together from all corners of the state to explore ways to support local leadership and democracy. Since then, we have seen tremendous challenges and change and now we're bringing Vermonters together again to renew, connect, and lead positive change for the future of our state and communities.

Each Vermont town or city is invited to send an established or emerging leader who is working to improve their community. **Our hope is that you will send a community leader from the City of Barre to attend this year's Summit – for FREE!** Your nominee could be someone who is providing leadership on a community project, someone who stepped forward to help during the pandemic or flooding, a community member who is looking to learn new leadership or organizing skills, or a person interested in networking with community leaders in other parts of Vermont to bring ideas back to your community. This person could be a community volunteer, a municipal official, or an energetic young person whom you would like to celebrate and encourage – simply identify someone who could bring ideas and skills to the Summit and back to the community.

Please reply by June 14th to nominate a local leader – here's how:

1. Identify a local leader who you think should attend.
2. Confirm that your nominee is interested in attending.
3. Respond to this email (nick@vtrural.org) with the name and email address of your nominee.
4. That's it!

We will contact your nominee with registration instructions in mid-June at vtrural.org/Summit.

For more information about the event, you can visit vtrural.org/Summit. If you have any questions feel free to contact Nick Parker at nick@vtrural.org or at 802-227-4059.

Thank you for your leadership and dedication to your community!

Denise

Denise Smith, *Executive Director*

Vermont Council on Rural Development

p.s. Please forward this email to someone else in the City of Barre if you are not the right person for this request. Thank you!

Nick Parker (he/him)

Vermont Council on Rural Development

Community Programs Associate

Phone: 802-227-4059

Web: vtrural.org

Email: nick@vtrural.org

PO Box 1384 | Montpelier, VT | 05601